

**AGENDA**

Regular Council meeting to be held  
Tuesday August 6, 2019 at 7:00 p.m.  
Maple Room@250 Clark, Powassan

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
6. **ADOPTION OF MINUTES**
  - 6.1 Regular Council meeting of July 16, 2019
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
  - 7.1 Trout Creek Community Centre Board minutes of July 10, 2019
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
  - 8.1 North Almaguin Planning Board-R.Drinkwalter
  - 8.2 North Bay Parry Sound District Health Unit minutes of April 24, 2019
9. **STAFF REPORTS**
  - 9.1 Communications Policy-D.Piekarski verbal
10. **BY-LAWS**
  - 10.1 By-Law 2019-20 Zoning Amendment-Kunkel
  - 10.2 By-Law 2019-21 Pool Fencing
11. **UNFINISHED BUSINESS**
  - 11.1 Municipality of Powassan Consolidated Financial Statements 2018
12. **NEW BUSINESS**
  - 12.1 District of Parry Sound Municipal Association Fall Meeting
  - 12.2 Licence Agreement-for Use of Unopened Road Allowance-Kunkel
  - 12.3 OCWA-Powassan Water & Wastewater Systems Quarterly Operations Report
  - 12.4 Pink in the Rink- Sponsorship request
13. **CORRESPONDENCE**
14. **ADDENDUM**
15. **ACCOUNTS PAYABLE**
16. **NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**
  - 16.1. AUGUST 2019 Schedule of Events
17. **PUBLIC QUESTIONS**

**18. CLOSED SESSION**

18.1 Adoption of Closed Session minutes of July 2, 2019

18.2 Identifiable Individual-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw- matters regarding an identifiable individual, including municipal or local board employees. purposes.

18.3 Legal—Section 239(2)(e) of the Municipal Act and under 6(1)(e) of the Procedural Bylaw  
- litigation or potential litigation

**19. MOTION TO ADJOURN**

**Regular Council Meeting**  
**Tuesday, July 16, 2019, at 7:00 pm**  
**Maple Room @ 250 Clark, Powassan**

**Present:** Peter McIsaac, Mayor  
Randy Hall, Deputy Mayor  
Debbie Piekarski, Councillor

**Absent:** Markus Wand, Councillor, with regrets  
Dave Britton, Councillor, with regrets

**Staff:** Lesley Marshall, Deputy Clerk

**Presentations:** None

**Disclosure of Monetary Interest and General Nature Thereof:** None

- 2019-255** Moved by: D. Piekarski Seconded by: R. Hall  
That the agenda of the Council meeting of July 16, 2019, be approved with the following amendments:  
Remove 18.1, 18.2 – no closed session agenda **Carried**
- 2019-256** Moved by: R. Hall Seconded by: D. Piekarski  
That the minutes of the Regular Council meeting of July 2, 2019, be adopted. **Carried**
- 2019-257** Moved by: D. Piekarski Seconded by: R. Hall  
That the memorandum dated July 12, 2019 from Deputy Clerk Kim Bester regarding the Almaguin Highlands Community Living request for parking spaces (70 King Street), be received, and further, that staff be directed to move forward with a lease – one (1) year term – to provide sufficient parking as regulated under the new zoning requirements. **Carried**
- 2019-258** Moved by: R. Hall Seconded by: D. Piekarski  
That the progress report memorandum dated July 12, 2019 from Municipal Engineer Cody Munshaw regarding Main Street North reconstruction, be received. **Carried**
- 2019-259** Moved by: D. Piekarski Seconded by: R. Hall  
That Council approves the amended agreement between the Municipality of Powassan and Eastholme, Home for the Aged, to utilize 250 Clark Street as a temporary shelter option, in the event of an emergency localized to Eastholme only, as discussed at the Emergency Management Committee meeting of July 11, 2019. **Carried**
- 2019-260** Moved by: R. Hall Seconded by: D. Piekarski  
That the report dated July 16, 2019 from C. Munshaw, Public Works Engineer regarding the results of Tender 2019-04 – Culver Reline, be received, and further, that the recommendation to award the bid to Provincial Underground Services Ltd., be accepted. **Carried**
- 2019-261** Moved by: D. Piekarski Seconded by: R. Hall  
That the report dated July 16, 2019 from C. Munshaw, Public Works Engineer regarding the results of Tender 2019-01 – Paving, be received, and further, that the recommendation to award the bid to Pioneer Construction Inc., be accepted. **Carried**

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- 2019-262                    Moved by: R. Hall                    Seconded by: D. Piekarski  
That the report dated July 16, 2019 from C. Munshaw, Public Works Engineer regarding the results of Tender 2019-05 – Granular ‘A’, be received, and further, that the project be awarded to the low bid, Whitmell Ltd. **Carried**
- 2019-263                    Moved by: R. Hall                    Seconded by: D. Piekarski  
That the correspondence dated July 11, 2019 from the Association of Municipalities of Ontario (AMO) regarding confirmation of Federal Gas Tax transfers for 2019-2023, be received. **Carried**
- 2019-264                    Moved by: R. Hall                    Seconded by: D. Piekarski  
**Whereas**, access to affordable and reliable broadband networks is an important part of everyday life and key to economic, education, social and health development and;  
  
**Whereas**, communities outside urban centres face challenges in accessing internet service levels comparable to those in cities due to factors such as low population, distance and challenging terrain and;  
  
**Whereas**, we believe future ICT infrastructure investment in our community would benefit from a holistic model that takes into account the connectivity needs of regional community partnerships rather than just one community and;  
  
**Whereas**, this regional partnership should begin with a comprehensive needs analysis conducted by Blue Sky Net, a publically funded non-profit development corporation using their expertise and data based mapping tool- (BAIMAP—Broadband and Associated Infrastructure Mapping Analysis Project) and;  
  
**Whereas**, from the analysis and public consultation Blue Sky Net will conduct, it will be determined where internet gaps remain while also acknowledging what may be the best technology to fill these gaps based on access to the closest ICT infrastructure like fibre or other existing network infrastructure and;  
  
**Whereas**, once we determine priority areas we propose establishing three classes of gaps;  
1) gaps in fibre/backbone infrastructure,  
2) gaps in last mile/local access to business and residents and  
3) gaps in access in remote/very isolated area, and;  
  
**Whereas**, the Federal and Provincial governments are proposing funding programs that will support the implementation of Broadband projects and will require this in-depth information, we would propose;  
  
**Therefore**, be it resolved that, the Municipality of Powassan supports Blue Sky Net leading a steering committee to which a representative from Powassan will be appointed and that Blue Sky Net work with this committee during the period of analysis, funding application and any subsequent RFP engagement. **Carried**
- 2019-265                    Moved by: D. Piekarski                    Seconded by: R. Hall  
That the correspondence dated July 11, 2019 from Hayden Wice regarding an invitation to Council to take a Historic Walking Tour of Powassan, be received. **Carried**

2019-266

Moved by: R. Hall

Seconded by: D. Piekarski

That the accounts payable listing reports dated July 5 & 12, 2019 in the total amount of \$324,242.31 83 be approved for payment.

**Carried**

2019-267

Moved by: R. Hall

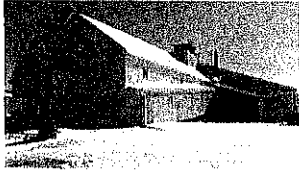
Seconded by: D. Piekarski

That Council now adjourns at 7:48pm.

**Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Deputy Clerk



**TROUT CREEK COMMUNITY CENTRE BOARD  
WEDNESDAY, JULY 10, 2019  
@7PM  
TROUT CREEK COMMUNITY CENTRE**

**1. Call to Order**

Motion 2019-46

Moved By: Elva Taggart

Seconded By: Brian Eckensviller

That the meeting be called to order at 7:05pm

**PRESENT:**

Ted Hummel

Jeff Conrad

Elva Taggart

Randy Hall-Councillor

Peter McIsaac-Mayor

Brian Eckensviller

**STAFF:**

Dale Jardine-Arena Manager

Norma Conrad-Recording Secretary

**Absent with regrets:**

Trina Hummel

Karen Chadbourn

Tyson Hummel

**Guest(s)**

None

**2. Disclosure of pecuniary interest and general thereof**

None

**3. Approval of Agenda**

Motion 2019-47

Moved By: Brian Eckensviller

Seconded By: Ted Hummel

That the agenda is approved

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#### **4. Presentation(s)**

None

#### **5. Approval of Minutes**

Motion 2019-48

Moved By: Randy Hall

Seconded By: Jeff Conrad

That the minutes of the previous meeting of May 8, 2019 be adopted

#### **6. Manager's Report**

Dale Jardine reported that he noticed branches on the east side of the arena roof that are causing problems, and needs attention before any damage occurs. He will contact the owner of the building on the east side to discuss the tree problem. The Board advised Dale to get a price quote for the trees (removal/trimming) before proceeding any further. A motion was then passed; Dale is to have a brief discussion with our CAO Maureen Lang to decide on which option is best.

Motion 2019-49

Moved By: Ted Hummel

Seconded By: Jeff Conrad

To have Dale Jardine get quotes regarding removal/trimming of trees on east side of the building and through discussion with CAO, Maureen Lang to decide on removal/trimming of trees.

#### **7. Bar/Food/Events Coordinator**

Job position still vacant

#### **8. Member's Report**

The Board had a brief discussion on how to promote the "Free Kids Fun Day" held on September 7<sup>th</sup> at the Trout Creek Community Centre by the Trout Creek Booster Club. One option is to get a sign made up by Duff Reichstein to fit into the new sign holder on the side of the Community Centre. The Board has also given Ted Hummel a budget to work with to create the new sign. A motion was then passed.

Motion 2019-50

Moved By: Ted Hummel

Seconded By: Brian Eckensviller

Ted Hummel is to contact Duffy Reichstein to get a sign made for the Trout Creek Booster Club for the side of the arena with a max of \$200.00 budget.

Brian Eckensviller requested to add the event on the electronic sign for further exposure to promote the "Free Kids Fun Day".

## **9. Review Action Items**

### **Golf Tournament**

The golf tournament was held on Saturday, June 1st, at Highview Golf Course, tee off time started at 9:30am. All registration forms and payments were done at the golf course. It was a beautiful day for golfing. They discussed having the golf tournament for 2020 on the same weekend again in June.

### **Golf Expense summary sheet**

The golf expense summary sheet was added to the agenda for viewing purpose.

### **Baseball Tournament**

The ball tournament is scheduled for August 9th & August 10<sup>th</sup>, contacts will be Tyson Hummel & Jeff Eckensviller, Public works needs to be asked to drag field, and do any maintenance preparation to the bleachers, garbage cans, fence and dug outs and to cut the grass.

### **Update on future events**

A brief discussion amongst the committee on hosting the Fiddle Contest for 2020 if it's feasible. Councillor Randy Hall mention he will contact Greg Piper to schedule a meeting to get as much information about the fiddle contest, and report back at the next meeting in September.

### **Activity Ideas for children and Adults**

Brian Hall had a brief discussion with the committee on planning different activities for young and old. Such things were discussed were outdoor movie event, kid's venue 2 days (bouncy castle, games, etc.), and motorsports (atv-mud bog).

### **September Event**

Ted Hummel advised the Committee that he has booked The Gift Tour-Calvin Vollrath Canada's fiddling sensation for Friday, September 20<sup>th</sup>, starts at 7:30pm, tickets \$25.00 pp, bartenders will be Tyson Hummel & Jeff Conrad, Security will be Marta Bedard, need to contact Terry Lang to help out with the P.A. system, also need door volunteers for ticket sales.

## **10. Business/Correspondence**

### **Betterment of Trout Creek Community Centre area property**

Councillor Randy Hall advised the Committee that he had attended the Trout Creek Agricultural Society meeting, after a brief discussion they have a few requests to do repairs to stables & fences, wanting picnic tables, and garbage cans for around the grounds. They would like to see an inspection done on the rest of the grounds area to see what else needs done for maintenance repair.

## **11. Addendum**

None



**12. Accounts Payable**

Motion 2019-51

Moved By: Elva Taggart

Seconded By: Ted Hummel

That the accounts payable listing in the total amount of \$1,432.91 be approved for payment.

**13. Notice of Meeting**

Motion 2019-52

Moved By: Ted Hummel

Seconded By: Brian Eckensviller

That the next meeting be scheduled for September 11, 2019 at 7:00pm

**14. Closed Session**

None

**15. Adjournment**

Motion 2019-53

Moved By: Randy Hall

Seconded By: Elva Taggart

That the Committee adjourned at 8:23pm

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Chair

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Recording Secretary

**Powassan Mayor and Council**

**July 24/2019**

**Please accept my resignation from planning board.**

**Richard Drinkwalter**

**RECEIVED**  
JUL 24 2019  
The Municipality of Powassan

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A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, April 24, 2019 at 345 Oak Street West, North Bay, Ontario.

**PRESENT:**

**Nipissing District:**

Central Appointees

Dave Butti  
Scott Robertson  
Tanya Vrebosch  
Dean Backer  
Dan Roveda

Eastern Appointee

Western Appointee

**Parry Sound District:**

North Eastern Appointee

South Eastern Appointee

Western Appointee

**Public Appointees:**

Blair Flowers  
Marianne Stickland  
Don Brisbane (*Vice-Chairperson*)  
John D'Agostino  
Gary Guenther

**ALSO IN ATTENDANCE:**

Medical Officer of Health/Executive Officer

Master of Public Health Student

Dr. Chirico  
Dr. Carol Zimbalatti

**REGRETS:**

Central Appointee - Nipissing

Central Appointee - Nipissing

Provincial Appointee

Nancy Jacko (*Chairperson*)  
Stuart Kidd  
Mike Poeta

**RECORDER:**

Management Administrative Assistant

Sheri Beaulieu

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**1.0 CALL TO ORDER**

Don Brisbane, Vice-Chairperson called the April 24, 2019, Board of Health meeting to order at 6:54 p.m.

**2.0 APPROVAL OF THE AGENDA**

Public Health Restructuring was added to the Board of Health agenda.

The following motion was read:

**Board of Health Resolution #BOH/2019/04/01 \*Robertson/Guenther**

***Be It Resolved, that the Board of Health agenda dated April 24, 2019, be approved as amended.***

*"Carried"*

### **3.0 CONFLICT OF INTEREST DECLARATION**

John D'Agostino declared a conflict of interest with any items related to Mindoka Corporation.

### **4.0 APPROVAL OF PREVIOUS MINUTES**

#### **4.1 Board of Health Minutes – February 27, 2019**

The minutes from the Board of Health meeting held on February 27, 2019, were reviewed and the following motion read:

#### **Board of Health Resolution #BOH/2019/04/02 \*Robertson/Vrebosch**

*Be It Resolved, that the minutes from the Board of Health meeting held on February 27, 2019, be approved as amended.*

*"Carried"*

### **5.0 DATE OF NEXT MEETING**

Date: June 26, 2019

Time: To be determined

Place: To be determined

### **6.0 BUSINESS ARISING**

There were no items under Business Arising.

### **7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH**

Dr. Chirico presented the Medical Officer of Health Report, dated April 24, 2019, to the Board of Health for information purposes.

Additional verbal updates were provided in connection to a presentation scheduled for the District of Parry Sound Municipal Association (DPSMA) on the opioid crisis. An update on the provincial budget related to public health will also be provided to the DPSMA.

The potential for community funding for needles was discussed.

### **8.0 BOARD COMMITTEE REPORTS**

#### **8.1 Finance and Property Committee**

Recommendations from a Finance and Property Committee meeting held prior to the Board of Health meeting were brought forward for approval.

The following motion was read:

**Board of Health Resolution #BOH/2019/04/03 \*Vrebosch/Guenther**

*Whereas, on June 25, 2008, the Board of Health for the North Bay Parry Sound District Health Unit approved a municipal reserve fund be established; and*

*Whereas, on September 26, 2012, the Board of Health by resolution removed the cap from the municipal reserve; and*

*Whereas, on April 24, 2019, the Finance and Property Committee of the Board of Health reviewed the North Bay Parry Sound District Health Unit draft annual audited financial statements for the year-ended December 31, 2018;*

***Now Therefore Be It Resolved, that on the recommendation of the Finance and Property Committee that the Board of Health for the North Bay Parry Sound District Health Unit approve the transfer of funds from the North Bay Parry Sound District Health Unit general account to the municipal reserve fund in the amount of \$345,062; and***

***Furthermore Be It Resolved, that on the recommendation of the Finance and Property Committee that the Board of Health approve the North Bay Parry Sound District Health Unit audited financial statements for the year-ended December 31, 2018; and***

***Furthermore Be It Resolved, that the annual audited financial statements for the North Bay Parry Sound District Health Unit, which includes a note outlining the transactions of the municipal reserve fund for the year-ended December 31, 2018, be forwarded to member municipalities.***

*"Carried"*

**8.2 Personnel Policy, Labour/Employee Relations Committee**

Recommendations from a Personnel Policy, Labour/Employee Relations Committee meeting held prior to the Board of Health meeting were brought forward for approval.

The following motion was read:

**Board of Health Resolution #BOH/2019/04/04 \*Roveda/Backer**

***Be It Resolved***, that on the recommendation of the Personnel Policy, Labour/Employee Relations Committee that the Board of Health for the North Bay Parry Sound District Health Unit approve revisions to and renewal of B-P-003 – Relocation Expenses for New Employees; and

***Furthermore Be It Resolved***, that on the recommendation of the Personnel Policy, Labour/Employee Relations Committee that the Board of Health approve renewal of B-P-006 – Anti-Nepotism.

“Carried”

## **9.0 CORRESPONDENCE**

Board of Health correspondence listed for the April 24, 2019, meeting is available for review by Board members in the Board of Health online portal.

## **10.0 NEW BUSINESS**

### **10.1 Board of Health Policy, B-G-001 – Geographic Areas Served by NBPSDHU**

Board of Health policies require review once every two years, with the exception of four personnel policies, or when required prior to the regular review date.

The Board of Health policy B-G-001 – Geographic Areas Served by NBPSDHU was due for review and renewal.

The following motion was read:

#### **Board of Health Resolution #BOH/2019/04/05 \*Butti/Vrebosch**

***Therefore Be It Resolved***, that the Board of Health approve revisions to and renewal of B-G-001, Geographic Areas Served by the North Bay Parry Sound District Health Unit.

“Carried”

### **10.2 All Staff Appreciation Luncheon and Service/Retirement Awards**

Board of Health members were provided with an invitation to attend the All Staff Appreciation Luncheon and Service/Retirement Awards on Wednesday, May 15, 2019, from 12:00 to 1:45 p.m.

The following motion was read:

#### **Board of Health Resolution #BOH/2019/04/06 \*Vrebosch/Stickland**

**Whereas, the Staff Appreciation Luncheon and Service/Retirement Awards Celebration will take place on May 15, 2019, from 12:00 to 1:45 p.m. at The Grande Event Centre, North Bay;**

**Be It Resolved, that the Board of Health authorizes Board members to attend the North Bay Parry Sound District Health Unit Staff Appreciation Luncheon and Service/Retirement Awards Celebration on May 15, 2019; and**

**Furthermore Be It Resolved, that expenses related to attending the All Staff Appreciation Luncheon and Service/Retirement Awards Celebration be paid in accordance with the Board of Health Remuneration Policy #B-F-004.**

"Carried"

### **10.3 Association of Local Public Health Agencies (alPHa) 2019 Annual General Meeting and Conference**

Board of Health members were provided with notice of the June 9-11, 2019, alPHa 2019 Annual General Meeting and Conference to be held in Kingston.

The following motion was read:

#### **Board of Health Resolution #BOH/2019/04/07 \*Robertson/Guenther**

**Be It Resolved, that the Board of Health authorizes 2 Board members to attend the Association of Local Public Health Agencies (alPHa) 2019 Annual General Meeting and Conference to be held June 9 – 11, 2019 in Kingston, ON; and**

**Furthermore Be It Resolved, that expenses related to attending the alPHa 2019 Annual General Meeting and Conference be paid in accordance with the Board of Health Remuneration Policy #B-F-004.**

"Carried"

### **10.4 Board of Health Chair Update from the April 18, 2019, Teleconference with alPHa**

The Board of Health Chair participated in a teleconference hosted by alPHa concerning the provincial governments proposed restructuring of Ontario's public health units and related budget.

In the Chair's absence, a written summary of the teleconference was provided to Board of Health members for information purposes.

## 10.5 Public Health Restructuring

In follow up to the previous agenda item, a verbal update was provided expanding on areas touched upon in the written summary provided by the Board of Health Chair, along with additional information.

The Board discussed their position on the proposed restructuring, the pros and cons of various actions moving forward, and their preferred course of action.

No action will be taken at this time. It was agreed that further discussion will be warranted once more details have been released by the Ministry of Health and Long-Term Care.

## 11.0 IN CAMERA

There was no in camera business to discuss.

## 12.0 ADJOURNMENT

Having no further business, the Vice-Chairperson adjourned the April 24, 2019, Board of Health meeting at 7:29 p.m.

*Original Signed by Don Brisbane*

*2019/06/26*

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

*Original Signed by Sheri Beaulieu*

*2019/06/26*

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)



**Purpose:**

The purpose of this communication policy is to ensure efficient, effective, timely and comprehensive communications to the residents of the Municipality of Powassan.

**Desired Outcomes**

- Provide citizens with timely, accurate, clear, objective and complete information about its policies, programs, services and initiatives.
- Employ a variety of ways and means to communicate and provide information to accommodate diverse needs.
- Citizens will know where to find information on their local government and will be able to complete routine transactions with the Municipality of Powassan in a timely manner.
- Citizens will be able to attend and participate in public meetings.
- Citizens will have opportunities to best impact local decision making.
- Municipal information, both online and in print, will have a clearly recognized identity.
- Municipal elected and appointed officials will utilize opportunities to disseminate information of interest to citizens and other parties.

**1. CITIZENS FINDING INFORMATION**

**Municipal Logo**

The municipal logo shall be utilized on municipal vehicles, letterhead and all correspondence, agendas minutes and reports and all other municipal publications, the website and all municipal signage.

**Municipal Website [www.powassan.net](http://www.powassan.net)**

The website is utilized to access information written by our administration and it is a resource for searchable reference material on the Municipality.

The website will maintain up-to-date user-friendly information to assist citizens in their business with the municipality. The site will be informative and inter-active to facilitate communication between the public, Councillors and staff. A calendar of municipal meetings and events as well as a calendar of public events will be kept up-to-date on the municipal website.

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The municipal website is the primary source of official municipal information. It shall be neutral in focus, archive agendas and minutes of official meetings, provide an access point for schedules and newsletters and be updated on a regular basis.

The website shall contain links to easily enable e-mails to municipal officials, submit business information, event listings and detail municipal services.

Online municipal services shall be expanded where appropriate.

### **Press Releases**

The Municipality of Powassan may issue press releases regarding municipal issues and activities, as required. Press releases will be sent to local media and posted on the municipal website.

Press Releases will be issued by the Mayor's Office in consultation with the Administration and Council.

### **Advertising**

The Municipality shall place advertisements in any medium deemed appropriate to inform residents about their rights, responsibilities, municipal policies, programs, services, initiatives, upcoming meeting, dangers or risks to public safety.

However, the Municipality reserves the right to purchase advertising towards the general promotion of municipal community involvement.

### **Other Opportunities for Citizens to Find Information**

The Municipal Clerk shall provide Council minutes after each Council meeting noting any municipal activities that may be of interest to the public. These shall be sent to local media when necessary and posted on the municipal website.

Newsletters will be circulated twice yearly by bulk mail out and electronically

The Municipal Council will seek opportunities to speak to local groups on municipal issues on a regular basis as approved by Council.

Video recordings of Council meetings are made available for pick-up by noon the next business day for requests made in timely fashion.

The Community Channel featured on local cable keeps an up-to-date list of publicly-submitted local events as well as municipal meetings and important dates.

## **2. CITIZENS COMMUNICATING WITH COUNCIL**

Council contact information shall be provided on the municipal website, newsletters and the Community Channel.

The Municipality encourages communication between Council members and our residents. The Municipality has made Councillors accessible through mobile phones and email. It becomes the responsibility of a Councillor to direct a concern to the proper employee, committee of council or council agenda when received. Formal written responses will be sent to all communications listed on a Council agenda.

### **3. MEETINGS**

The current Council chambers is, at times, not large enough to accommodate the public in attendance. When anticipated, meetings should be moved to a Community Centre to provide appropriate seating for the public.

All Municipal Council meetings and meetings of advisory committees and boards shall provide an opportunity for members of the public to speak through a listed delegation as outlined in the municipal procedural bylaw.

Members of the public will be provided an opportunity to discuss matters on the agenda with Council at the end of the meeting through question period according to the municipal procedural bylaw.

Special public meetings will be held from time to time on matters that have a significant impact on a majority of ratepayers.

### **4. MEDIA COMMUNICATIONS**

#### **Media Enquiries**

The Media play an important role in providing information to the public on matters of civic interest.

The Mayor is the official spokesperson on behalf of Council, and the Clerk is the official spokesperson for all operational matters.

While it is recognized that Councillors are able to speak to the media in their capacity as individual Councillors, Council members will be honest and respectful of each other in their communications, and will communicate accurately with the media regarding municipal business and will, whenever possible, declare that they are commenting individually and that they are not speaking for the whole of Council.

### **5. REVIEW**

This policy will be reviewed one year from its adoption to ensure clarity, accuracy and consistency.

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**  
**(Kunkel - July 31, 2019)**  
**BY-LAW NO. 2019-20**

Being a By-law to amend By-law No. 2003-38, as amended, the Zoning By-law for the Municipality of Powassan with respect to lands located in Lot 21, Concession 15, (Himsworth), now in the Municipality of Powassan.

WHEREAS the Council of the Corporation of the Municipality of Powassan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, 1990;

AND WHEREAS the owners of the subject lands have filed an application with the Municipality of Powassan to amend By-law No. 2003-38, as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Powassan deems it advisable to amend By-Law 2003-38, as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Powassan enacts as follows:

1. Schedule 'A', to Zoning By-law No. 2003-38 as amended, is further amended by zoning lands located in Lot 21, Concession 15, (Himsworth) in the Municipality of Powassan from the Rural (RU) Zone to the Rural Exception (RU-12) Zone and also by adjusting the Hazard Overlay (HZ) Zone as shown on Schedule A-1 attached hereto.
2. And Further, Zoning By-law 2003-38 as amended, is further amended by adding the following new sub-section after Section 4.4.3.11:

**4.4.3.12 Rural Exception (RU-12) Zone**

Notwithstanding Section 4.5.1 of Zoning By-law 2003-38 as amended, on lands located in Lot 21, Concession 15 and located in the RU-12 Zone, a farm and related agricultural buildings and facilities shall be the only permitted use. Furthermore, Sections 3.8 and 3.13 of Zoning By-law 2003-38 as amended, shall not apply to lands located in the RU-12 Zone.

3. This By-law shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST AND SECOND TIME on the 6th day of August 2019.

READ A THIRD TIME and finally passed this 20th day of August 2019.

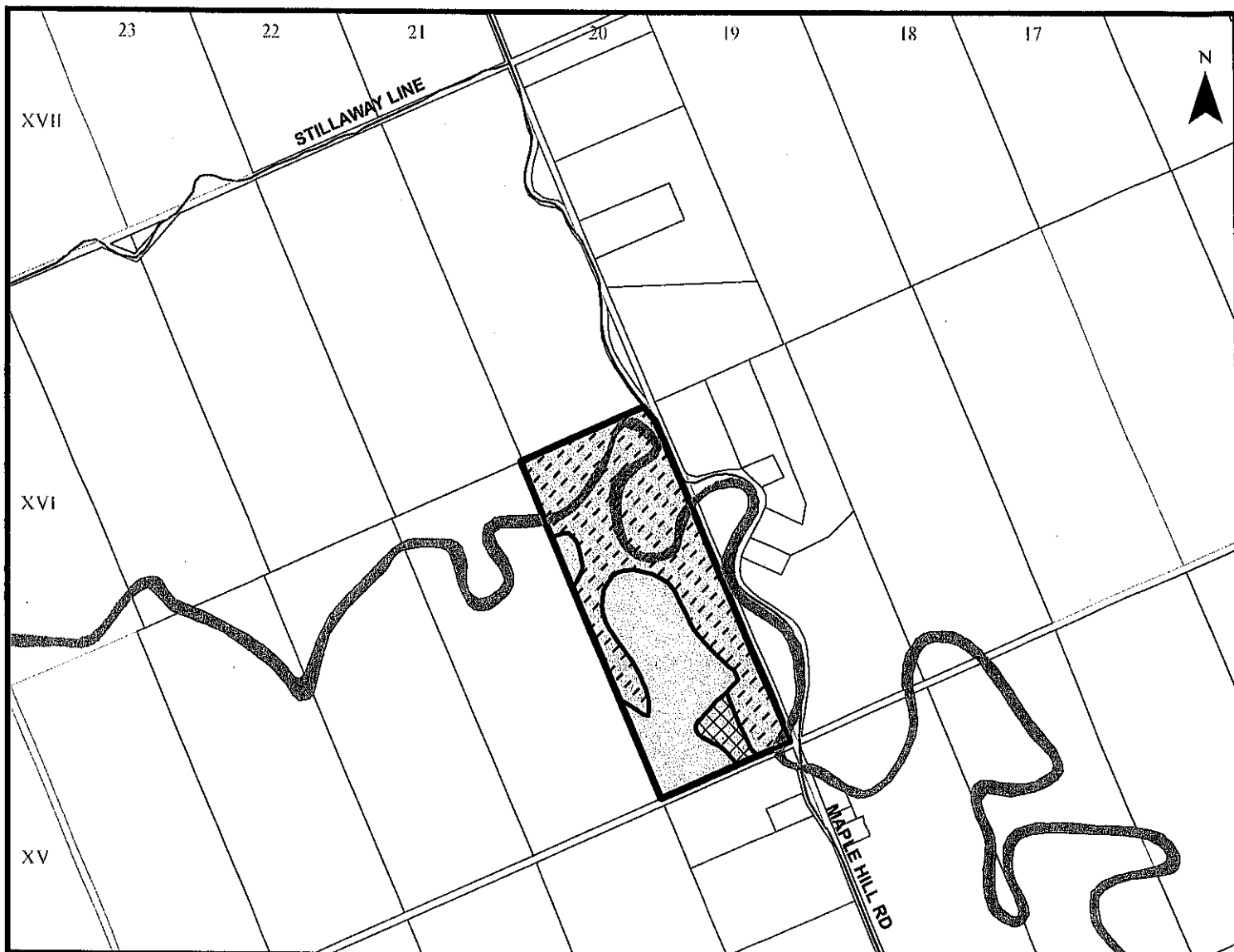
\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

DATE OF COUNCIL MTG.	Aug 6/19
AGENDA ITEM #	10-1

**SCHEDULE 'A-1' TO  
ZONING BY-LAW 2019-20  
PART OF LOT 21, CONCESSION 15**

**Geographic Township of Himsworth  
Municipality of Powassan  
District of Parry Sound**



Lands to be rezoned from the Rural (RU) Zone to the Rural Exception (RU-12) Zone.



Lands to be removed from the Hazard Overlay (HZ) Zone



Lands to remain in the Hazard Overlay (HZ) Zone

This is Schedule 'A-1' to Zoning By-law 2019-20.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

THE CORPORATION OF  
THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2019-21

**BEING A BY-LAW to require the erection and maintenance of fences around private outdoor swimming pools**

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WHEREAS Section 10 (2), paragraph 6, of the Municipal Act, 2001, S.O. 2001, c. 25 authorizes a municipality to pass by-laws respecting the health, safety and wellbeing of persons;

AND WHEREAS Section 10 (2), paragraph 10, of the Municipal Act 2001, authorizes a municipality to pass by-laws respecting structures, including fences and signs;

1. That Schedule "A" attached hereto form this by-law
2. That By-Law 2016-29 be rescinded.
3. That the By-law come into effect upon adoption.

**READ a FIRST and SECOND time;**

And **READ a THIRD and FINAL** time and considered passed on this the 2<sup>nd</sup> day of August, 2019.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk-Treasurer

DATE OF COUNCIL MTG.	Aug 6/19.
AGENDA ITEM #	10-2

## Schedule 'A' By-law 2019-21

1. For the Purpose of this By-law:

### **DEFINITIONS:**

- a) "Building Inspector" shall mean the Building Inspector for the Corporation of the Municipality of Powassan.
- b) "Municipality" shall mean the Corporation of the Municipality of Powassan.
- c) "Person" shall include a firm partnership, company, corporation , contractor or owner.
- d) "Enclosure" means a fence, wall or other structure, including doors and gates, surrounding privately owned outdoor swimming pool to restrict access thereto.
- e) "Privately-Owned Outdoor Swimming Pool" means any privately owned body of water located outdoors contained in part or in whole by artificial means in which the depth of the water in any point can exceed eighteen inches and used or capable of being used for swimming. The definition does not include "ponds:.
- f) "Service Entrance" means that entrance into a building which is normally used by persons entering such building for the purpose of delivering goods or rendering maintenance service as opposed to the main or principal entrance.

2. This By-law shall be enforced by the Building Inspector.

### **ENCLOSURES:**

- a) The owner of a privately owned outdoor swimming pool shall erect and maintain an adequate enclosure surrounding the entire pool area and and sufficient to make such body of water not readily accessible to small children.
- b) No person shall place water in a privately owned outdoor swimming pool or allow water to remain therein unless the fences and gates prescribed by the By-law have been erected.
- c) Except as further provided in Clause 3 (f) (v), such enclosure, including gates therein, shall extend from the ground to a height, measured on the outside of the enclosure, of not less than four (4) feet.
- d) When a wall of a building forms part of such enclosure, no main or service entrance to the building shall be located within the swimming pool area enclosure, except that this requirement shall not apply when the main entrance and all exterior service meters and intakes are located outside the enclosure and a sign is erected and maintained directing all service personnel to use the main entrance.

- e) Except as provided in (f) (vi) (2), such enclosure shall have no rails or other horizontal or diagonal bracing or attachments on the outside that would facilitate climbing.
- f) A fence or its equivalent forming part of such enclosure,
  - (i) shall be of vertically boarded wood construction, chain link construction or of other materials and construction as provided for in clause (f) (vi)
  - (ii) If of Chain Link Construction, Shall:
    - 1. Be of greater than 1 1/2 inch diamond mesh
    - 2. Be constructed of galvanized steel wire not less than No. 12 gauge, or of minimum 14 gauge steel wire covered with a vinyl or other approved coating forming a total thickness equivalent to No. 12 gauge galvanized wire.
    - 3. Be supported by at least 1 1/2 inch diameter galvanized steel posts each covered by a minimum of two inches of concrete from grade to a minimum of two feet below grade, such posts to be spaced not more than ten feet apart. Top and bottom horizontal rails shall be provided of 1 1/4 inch minimum diameter galvanized steel except that a 1/2 inch minimum diameter galvanized steel tension rod may be substituted for the bottom horizontal steel rail. A vinyl or other approved coating may be substituted for the galvanized coating;
  - (iii) If of Wood Construction, Shall
    - 1. Have the vertical boarding attached to supporting members all of which are arranged in such manner so as not to facilitate climbing from the outside. Such vertical boards shall be not less than 1 x 4 inch nominal dimensions spaced not more than 1 1/2 inches apart.
    - 2. Be supported by a minimum of four inch square or four-inch diameter posts, nominal dimensions, spaced not more than eight feet on centers securely embedded to a minimum of two feet below grade. That portion of the wood post below grade shall be treated with a wood preservative. Top and bottom horizontal rails shall be provided of wood two inch by four inch minimum nominal dimensions.
  - (iv) Shall include no part consisting of barbed wire or having similar dangerous characteristics and no device for projecting an electric current through the fence;
  - (v) Shall be located no less than four feet from the swimming pool unless -
    - 1. A continuous hand hold is available along the edges of the pool for the purpose of providing, in an emergency, support for a person in the pool.
    - 2. AND such fence shall not, regardless of height, be located closer than four feet to any condition that would contribute to the lessening of these minimum safety requirements by facilitating the climbing of the swimming pool fence;



- (vi) May be of construction other than that specified provided an equivalent degree of safety is maintained and shall:
1. Be constructed so that the rigidity is equal to that specified for those fences described in Clause (f) (ii) or (iii);
  2. Be permitted to have exposed structural or other members or parts thereof that may facilitate climbing the outside of the enclosure provided the minimum clear vertical distance between any such members, or parts thereof, is four feet and, regardless of the location of such members, where this minimum four-foot vertical dimension is maintained the least dimension of any opening through such fence may be increased to not more than that required to prevent the passage of a spherical object having a diameter of four inches;
  3. The provisions of the by-law requiring the erection of a fence shall not apply if the outside walls of the swimming pool are elevated at least four feet above the grade of the ground abutting such walls provided that the exterior surface of the walls are so constructed so as not to facilitate climbing and each entrance to the pool is protected with a gate complying with the requirements of Section (g);
  4. A fence erected on the property lines which complies with the provisions of this by-law shall be deemed a sufficient fence if it completely fences in the yard in which the swimming pool is located.
- (g) Gates forming part of such enclosure, shall
- i) Be of construction and height equivalent to that required for the fence;
  - ii) Be supported on substantial hinges, and
  - iii) Each be self-closing and equipped with a locking device and with a self-latching device placed at the top and on the inside of the gate.
- (h) Subject to the provisions of Paragraph (d), doors providing access from a Building directly to an enclosed swimming pool area, other than doors located in a dwelling unit or a rooming unit, shall each be self-closing and equipped with a locking device and with a self-latching device located not less than four feet above the bottom of the door.
- (i) The owner of every privately owned outdoor swimming pool shall ensure that every gate and door required by Paragraphs (g) and (h) to be equipped with a locking device shall be kept locked at all times if there is more than eighteen inches of water in the pool and a responsible person is not present and supervising the pool.
- (j) No person shall erect a fence or gate for a swimming pool until plans for such fences and gates have been submitted to the building inspector and a permit certifying approval of such plans has been issued.

- (k) The provisions of this By-law shall apply to all private swimming pools regardless of the date of construction of such swimming pool with any by-law.
- (l) Every person who contravenes any provision of this bylaw is guilty of an offence and upon conviction is liable to a fine as provided for by the Provincial Offences Act, R.S.O. 1990, Chapter P.33, as amended

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The Corporation of the  
Municipality of Powassan  
Consolidated Financial Statements  
For the year ended December 31, 2018

DATE OF COUNCIL MTG.	Aug 6/19
AGENDA ITEM #	11-1

**The Corporation of the Municipality of Powassan  
Consolidated Financial Statements  
For the year ended December 31, 2018**

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# Independent Auditor's Report

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To the Members of Council, Inhabitants and Ratepayers of the  
The Corporation of the Municipality of Powassan

## Opinion

We have audited the consolidated financial statements of The Corporation of the Municipality of Powassan (the Municipality), which comprise the consolidated statement of financial position as at December 31, 2018, the consolidated statements of operations, change in net debt and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Municipality as at December 31, 2018, and its results of operations, its changes in net debt and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

## Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

## Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

North Bay, Ontario  
August 6, 2019

**The Corporation of the Municipality of Powassan  
Consolidated Statement of Financial Position**

December 31	2018	2017
<b>Financial assets</b>		
Cash and cash equivalents	\$ 1,373,211	\$ 462,611
Temporary investments (Note 2)	715,562	761,911
Taxes receivable (Note 3)	958,217	843,629
Accounts receivable (Note 4)	399,202	591,530
	<b>3,446,192</b>	<b>2,659,681</b>
<b>Liabilities</b>		
Temporary borrowings (Note 13)	1,462,465	2,387,363
Accounts payable and accrued liabilities (Notes 8 and 15)	856,054	864,544
Deferred revenue (Note 7)	1,010,867	331,481
Landfill closure and post-closure costs accrual (Note 14)	175,522	152,438
Long-term debt (Note 9)	4,325,736	1,196,028
Contractual obligations (Note 10)	305,826	344,577
	<b>8,136,470</b>	<b>5,276,431</b>
<b>Net debt</b>	<b>(4,690,278)</b>	<b>(2,616,750)</b>
<b>Non-financial assets</b>		
Tangible capital assets (Note 6)	18,311,715	16,509,079
Prepaid expenses	62,017	60,574
Inventories (Note 5)	55,690	55,690
	<b>18,429,422</b>	<b>16,625,343</b>
<b>Accumulated surplus (Note 12)</b>	<b>\$ 13,739,144</b>	<b>\$ 14,008,593</b>

Commitments (Note 11)

On behalf of the Council:

\_\_\_\_\_ Treasurer

\_\_\_\_\_ Mayor

**The Corporation of the Municipality of Powassan  
Consolidated Statement of Operations**

For the year ended December 31	2018 Budget (Note 17)	2018 Actual	2017 Actual
<b>Revenues (Note 19)</b>			
Taxation	\$ 3,117,398	\$ 3,121,998	\$ 3,029,664
Grants and transfer payments	3,056,754	1,398,264	1,102,072
Other	1,999,580	1,543,929	941,086
User fees	144,400	135,534	112,690
Water and sewer revenues	-	660,533	604,673
	<u>8,318,132</u>	<u>6,860,258</u>	<u>5,790,185</u>
<b>Expenses (Notes 18 and 19)</b>			
General government	890,000	1,376,798	928,480
Protection to persons and property	933,153	1,073,956	923,530
Transportation services	1,046,100	1,803,872	1,462,134
Environmental services (Note 9)	311,000	839,430	754,889
Health, social and family services	563,601	480,470	544,456
Recreation and culture	1,726,725	1,487,240	1,363,478
Planning and development	89,200	67,941	87,147
	<u>5,559,779</u>	<u>7,129,707</u>	<u>6,064,114</u>
<b>Annual deficit</b>	<b>2,758,353</b>	<b>(269,449)</b>	<b>(273,929)</b>
<b>Accumulated surplus, beginning of year</b>	<b>14,008,593</b>	<b>14,008,593</b>	<b>14,282,522</b>
<b>Accumulated surplus, end of the year</b>	<b>\$ 16,766,946</b>	<b>\$ 13,739,144</b>	<b>\$ 14,008,593</b>

The accompanying notes are an integral part of these financial statements.



**The Corporation of the Municipality of Powassan  
Consolidated Statement of Change in Net Debt**

For the year ended December 31	2018 Budget	2018 Actual	2017 Actual
Annual deficit	\$ 2,758,353	\$ (269,449)	\$ (273,929)
Acquisition of tangible capital assets	(4,318,980)	(2,836,852)	(1,571,542)
Amortization of tangible capital assets	-	1,034,216	895,504
Acquisition of prepaid expenses	-	(62,017)	(60,574)
Use of prepaid expenses	-	60,574	60,574
Acquisition of inventories	-	-	(55,690)
Use of inventories	-	-	55,690
<b>Change in net debt</b>	<b>(1,560,627)</b>	<b>(2,073,528)</b>	<b>(949,967)</b>
<b>Net debt, beginning of year</b>	<b>(2,616,750)</b>	<b>(2,616,750)</b>	<b>(1,666,783)</b>
<b>Net debt, end of year</b>	<b>\$ (4,177,377)</b>	<b>\$ (4,690,278)</b>	<b>\$ (2,616,750)</b>

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**The Corporation of the Municipality of Powassan  
Consolidated Statement of Cash Flows**

For the year ended December 31	2018	2017
<b>Cash provided by (used in):</b>		
<b>Operating activities</b>		
Annual deficit	\$ (269,449)	\$ (273,929)
Items not involving cash		
Amortization of tangible capital assets	1,034,216	895,504
Landfill closure and post-closure costs accrual	23,084	22,823
	<u>787,851</u>	<u>644,398</u>
Changes in non-cash operating balances		
Taxes receivable	(114,588)	314,018
Accounts receivable	192,328	(175,028)
Loan receivable	-	239,518
Prepaid expenses	(1,443)	-
Accounts payable and accrued liabilities	(8,490)	129,421
Deferred revenue	679,386	212,177
	<u>1,535,044</u>	<u>1,364,504</u>
<b>Capital activities</b>		
Purchase of tangible capital assets	<u>(2,836,852)</u>	<u>(1,571,542)</u>
<b>Investing activities</b>		
Change in of temporary investments	<u>46,349</u>	<u>(7,564)</u>
<b>Financing activities</b>		
Proceeds from debt issuance	3,260,000	-
Principal repayments of long-term debt	(130,291)	(377,533)
Net proceeds (repayments) of temporary borrowings	(924,899)	765,209
Payments on contractual obligations	<u>(38,751)</u>	<u>(38,752)</u>
	<u>2,166,059</u>	<u>348,924</u>
<b>Increase in cash and cash equivalents during the year</b>	<b>910,600</b>	<b>134,322</b>
<b>Cash and cash equivalents, beginning of year</b>	<u><b>462,611</b></u>	<u><b>328,289</b></u>
<b>Cash and cash equivalents, end of year</b>	<b>\$ 1,373,211</b>	<b>\$ 462,611</b>

The accompanying notes are an integral part of these financial statements.

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# The Corporation of the Municipality of Powassan

## Notes to Consolidated Financial Statements

December 31, 2018

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### 1. Significant Accounting Policies

#### Management Responsibility

The consolidated financial statements of The Corporation of the Municipality of Powassan (the "Municipality") are the representations of management. They have been prepared in accordance with Canadian Public Sector Accounting Standards (PSAB). The Municipality provides municipal services such as general government, fire, building, protection to persons, transportation, environmental, health, social, family, recreation, culture, planning and development services.

#### Reporting Entity

These consolidated statements reflect the assets, liabilities, revenues and expenditures of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Municipality and which are owned or controlled by the Municipality.

The following boards, controlled by Council, have been consolidated:

Powassan & District Union Library (60%)  
Sportsplex  
Trout Creek Community Centre

The following joint local boards are not consolidated:

North Bay Parry Sound District Health Unit  
District of Parry Sound Services Administration Board  
Eastholme Home for the Aged

#### Cash and Cash Equivalents

Management considers all highly liquid investments with maturity of three months or less at acquisition to be cash equivalents.

#### Loans Receivable

The Municipality records loans receivable at cost when the loan is issued. The loan receivable is subsequently measured at the lower of cost and net recoverable value. When the Municipality becomes aware that the loan is no longer recoverable, the loan is reduced by the amount of the loss and any loss is included in expenses for the period.

#### Inventories

Inventory of supplies are stated at the lower of cost and replacement cost. Cost is determined on the first in, first out basis.

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# The Corporation of the Municipality of Powassan

## Notes to Consolidated Financial Statements

December 31, 2018

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### 1. Summary of Significant Accounting Policies (continued)

**Tangible Capital Assets** Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and the site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue, when fair value can be reasonably estimated. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

Land improvements	10 years
Buildings	10 to 50 years
Vehicles	5 to 15 years
Machinery and equipment	10 to 25 years
Office equipment, computer hardware and software	3 to 10 years
Linear assets (roads, bridges and structures)	10 to 50 years
Water and sewer	15 to 100 years
Work in process	no amortization

**Landfill Closure and Post-closure Costs**

The estimated costs to close and maintain the Municipality's solid waste landfill sites are based on estimated future expenses in current dollars, discounted, adjusted for estimation of inflation, and are charged to expenses as the landfill site's capacity is used.

**Collection of Taxes on Behalf of School Boards**

The Municipality collects taxation revenue on behalf of four school boards. The taxation revenues, other revenues, expenses, assets and liabilities with respect to the operations of the school boards are not reflected in these financial statements.

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# The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2018

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## 1. Summary of Significant Accounting Policies (continued)

### Revenue Recognition

#### a. Taxation

Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. The Township is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

#### b. User Fee and Other

User fees and other revenue are recognized on an accrual basis as services are rendered and collection is reasonably assured.

#### c. Government Transfers

Government transfers, which include legislative grants, are recognized in the financial statements in the period in which the events giving rise to the transfer occurs, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be determined.

#### d. Grant Revenue

Conditional grant revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional grant revenue is recognized when monies are receivable.

Grants for the acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made.

### Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Significant items subject to such estimates include: solid waste landfill closure and post-closure liabilities, allowances for doubtful accounts and other accrued liabilities and/or obligations.

In particular, management's estimate for the landfill closure and post-closure liability is subject to measurement uncertainty. The estimate is based on assumptions and calculations contained in an engineer's report of November 30, 2017, modified as necessary for the passage of time and actual use of the landfill site. Actual results could differ significantly from those estimates because of the uncertainty related to future cost estimates and future use of the landfill site.

**The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements**

**December 31, 2018**

**2. Temporary Investments**

Temporary investments consist of a Guaranteed Investment Certificates purchased for \$715,562 (2017 - \$761,911) bearing interest of 2.31%, (2017 - 1.56%) maturing May 7, 2019 (2017 - May 7, 2018). At year end, the investment includes accrued interest of \$Nil (2017 - \$Nil).

**3. Taxes Receivable**

	<u>2018</u>		<u>2017</u>
Current taxes	374,655	\$	377,636
Taxes in arrears	481,426		401,984
Interest	203,210		165,083
Less: allowance for uncollectible taxes	(101,074)		(101,074)
	<u>\$ 958,217</u>	<u>\$</u>	<u>843,629</u>

Property tax billings are prepared by the Municipality based on assessment rolls issued by the Municipal Property Assessment Corporation (MPAC). Tax rates are established annually by Council, incorporating amounts to be raised for local services, the requisition made by the various local boards in respect of Regional services and amounts the Municipality is required to collect on behalf of the Province of Ontario in respect of education taxes. A normal part of the assessment process is the issue of supplementary assessment rolls which provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the Municipality determines the taxes applicable and renders supplementary tax billings.

**The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements**

**December 31, 2018**

**4. Accounts Receivable**

	2018	2017
Due from federal government	\$ -	\$ 39,777
Due from provincial government	-	33,625
Utilities receivable	149,931	100,871
Trade receivables	174,860	296,658
HST receivable	74,411	120,599
	\$ 399,202	\$ 591,530

**5. Inventories**

	2018	2017
Sand and gravel	\$ 44,923	\$ 44,923
Fuel	3,653	3,653
Culverts	7,114	7,114
	\$ 55,690	\$ 55,690

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The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements

December 31, 2018

6. Tangible Capital Assets

	2018								
	Land & Land Improvement	Buildings	Vehicles	Machinery & Equipment	Office Equipment, Computer Hardware & Software	Linear Assets	Water & Sewer	Work in Process	Total
Cost, beginning of year	\$ 491,184	\$ 8,841,827	\$ 2,325,024	\$ 1,738,540	\$ 245,604	\$ 10,269,798	\$ 5,030,237	\$ 314,496	\$ 29,256,710
Additions	-	2,785,230	-	19,388	-	346,730	-	(314,496)	2,836,852
Cost, end of year	491,184	11,627,057	2,325,024	1,757,928	245,604	10,616,528	5,030,237	-	32,093,562
Accumulated amortization, beginning of year	11,736	2,626,755	1,468,715	1,032,199	245,604	5,388,210	1,974,412	-	12,747,631
Amortization	-	279,589	42,361	87,762	-	426,500	119,004	-	1,034,216
Accumulated amortization, end of year	11,736	2,906,344	1,590,076	1,119,961	245,604	5,814,710	2,093,416	-	13,781,847
Net carrying amount, end of year	\$ 479,448	\$ 8,720,713	\$ 734,948	\$ 637,967	\$ -	\$ 4,801,818	\$ 2,936,821	\$ -	\$ 18,311,715



The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements

December 31, 2018

6. Tangible Capital Assets (continued)

2017

	Land & Land Improvements	Buildings	Vehicles	Machinery & Equipment	Office Equipment, Computer Hardware & Software	Linear Assets	Water & Sewer	Work in Process	Total
Cost, beginning of year	\$ 491,184	\$ 7,981,318	\$ 2,325,024	\$ 1,575,424	\$ 245,604	\$ 10,036,377	\$ 5,030,237	\$ -	\$ 27,685,168
Additions	-	860,509	-	163,146	-	233,421	-	314,496	1,571,542
Cost, end of year	491,184	8,841,827	2,325,024	1,738,540	245,604	10,269,798	5,030,237	314,496	29,256,710
Accumulated amortization, beginning of year	11,736	2,438,452	1,357,346	968,661	245,604	4,977,600	1,852,728	-	11,852,127
Amortization	-	188,303	113,369	63,538	-	410,610	121,684	-	895,504
Accumulated amortization, end of year	11,736	2,626,755	1,468,715	1,032,199	245,604	5,388,210	1,974,412	-	12,747,631
Net carrying amount, end of year	\$ 479,448	\$ 6,215,072	\$ 856,309	\$ 706,341	\$ -	\$ 4,881,588	\$ 3,055,825	\$ 314,496	\$ 16,509,079

**The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements**

**December 31, 2018**

**7. Deferred Revenue**

	2018	2017
Obligatory reserve funds - gas tax	\$ 234,555	\$ 331,481
OCIF	776,312	-
	<u>\$ 1,010,867</u>	<u>\$ 331,481</u>

Included in cash and cash equivalents is restricted amounts of \$234,555 (2017 - \$331,481) with respect to the above obligatory reserve funds.

**8. Accounts Payable and Accrued Liabilities**

	2018	2017
Due to school boards	\$ 212,573	\$ 212,915
Trade accounts payable	643,481	651,629
	<u>\$ 856,054</u>	<u>\$ 864,544</u>

**9. Long-term Debt**

The balance of long-term liabilities reported on the consolidated statement of financial position is made up of the following:

	2018	2017
Debt held by Infrastructure Ontario (OSIFA), repayable in semi-annual payments of principal and interest at 3.88%, due October 15, 2025	\$ 1,065,736	\$ 1,196,028
Debt held by Ontario Infrastructure and Lands Corporation (OILC), repayable in semi-annual payments of principal and interest at 3.61%, due September 4, 2048	3,260,000	-
	<u>\$ 4,325,736</u>	<u>\$ 1,196,028</u>

**The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements**

December 31, 2018

**9. Long-Term Debt (continued)**

Principal repayments for the next five years and thereafter are as follows:

2019	\$	195,869
2020		203,372
2021		211,163
2022		219,254
2023		227,654
Thereafter		3,268,424
	<b>\$</b>	<b>4,325,736</b>

Interest expense paid relating to long-term debt above is \$40,311 (2017 - \$48,980) and has been included in environmental services expense on the consolidated statement of operations.

**10. Contractual Obligations**

	2018	2017
North Bay Regional Health Centre \$37,359 per year for twenty years (2007-2026)	\$ 298,873	\$ 336,232
Sudbury Regional Hospital \$1,392 per year for twenty years (2003-2022)	6,953	8,345
	<b>\$ 305,826</b>	<b>\$ 344,577</b>

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## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2018

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### 11. Commitments

The Municipality has entered into the following agreements:

- a. During 2018, the Municipality entered into an agreement with Ontario Clean Water Agency for water and sewer services. The agreement is effective January 1, 2018 for an initial term of ten years, ending December 31, 2027 at an annual cost of \$159,484 for years one through ten on the contract respectively. Commencing in year two, the price will include a CPI adjustment plus an adjustment for maintaining the insurance which is renewed annually by OWCA. The CPI adjustment shall be calculated as soon as necessary information is available from Statistics Canada. In year two of the agreement, the CPI adjustment shall be added to the annual price for year one of the agreement and for subsequent years, on a cumulative basis.
- b. During 2015, the Municipality entered into a five year commitment for policing services. The agreement is effective January 1, 2015, ending December 31, 2019 for a total of \$479,984 per year indexed annually to inflation rate.
- c. During 2017, the Municipality entered into a contract for bi-weekly recycling services for the period of September 30, 2017 to September 30, 2019. The cost to the Municipality is expected to fluctuate based on the number of pick-ups in the Municipality and annual indexing for inflation.
- d. During 2011, the Municipality entered into a contract for hazmat disposal with the City of North Bay at a cost of \$2 per household (approximately \$2,698 per year).

**The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements**

**December 31, 2018**

**12. Accumulated Surplus**

The Municipality segregates its accumulated surplus in the following categories:

	<u>2018</u>	<u>2017</u>
Investment in tangible capital assets	\$ 18,311,717	\$ 16,509,079
General deficit	(2,460,277)	(3,484,381)
Unfunded liabilities		
Landfill closure and post closure costs	(175,522)	(152,438)
Long-term debt	(4,325,736)	(1,196,028)
Contractual obligations	(305,826)	(344,577)
Reserve funds		
Working	100	100
Capital	<u>2,694,688</u>	<u>2,676,838</u>
	<u>\$ 13,739,144</u>	<u>\$ 14,008,593</u>

DRAFT - For Discussion Purposes Only

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## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2018

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### 13. Temporary Borrowing

The Municipality has a demand promissory note with the Bank of Nova Scotia with a limit of \$278,680 of which \$254,040 was used at December 31, 2018 (2017 - \$352,597). The demand loan bears interest at the rate of prime plus 0.75%.

The Municipality has a short-term credit facility with the Bank of Nova Scotia with a limit of \$244,336 of which \$234,295 was used at December 31, 2018 (2017 - \$274,460). The demand loan bears interest at the rate of 3.72%

The Municipality has a demand promissory note with the Bank of Nova Scotia with a limit of \$600,000 of which \$500,000 was used at December 31, 2018 (2017 - \$300,000). The demand loan bears interest at the rate of prime plus 0%.

The Municipality has a revolving term loan short-term credit facility with the Bank of Nova Scotia with a limit of \$500,000 of which \$83,232 was used at December 31, 2018 (2017 - \$100,752) to assist with equipment acquisitions at rate of prime plus 1.00%.

The Municipality has a non-revolving credit facility with the Bank of Nova Scotia with a limit of \$393,752 of which \$390,898 was used at December 31, 2018 (2017 - \$408,022) to finance the acquisition of 250 Clark Street at the rate of prime plus 0.50%.

The Municipality has corporate credit cards with a limit of \$100,000.

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### 14. Landfill Closure and Post-Closure Accrual

Solid waste closure and post-closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, removal of ground water leachates, and ongoing environmental monitoring, site inspection and maintenance. The present value of the Municipality's estimated future liability for this expense is calculated based on the ratio of utilization to total capacity of the landfill site and the discounted estimated cash flows associated with closure and post-closure activities. The reported liability as at year end was \$175,522 (2017 - \$152,438) and reflects a discount rate of 3.75% (2017 - 3.75%).

The liability is based on estimates and assumptions related to events extending over the remaining life of the landfill. The landfill is expected to reach its capacity in 148.5 years and the estimated remaining capacity is 742,400 cubic metres which is 96.7% (2017 - 97.3%) of the site's total capacity. The total undiscounted estimated future expenditures for closure and post-closure care are \$3,183,193 leaving an amount to be recognized of \$3,007,671. The estimated length of time needed for post-closure care is 25 years.

Municipal reserves for the landfill site total \$3,701 (2017 - \$3,701).

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## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2018

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### 15. Employment Benefits Accrual

Under the employee benefit plan, sick leave and overtime worked can accumulate over years of employment. Employees are not entitled to a cash payment for sick leave when they leave the Municipality's employment.

The liability for accumulated overtime that could be taken in cash by an employee on termination amounted to \$11,979 (2017 - \$11,979) at the end of the year. This amount is included in accounts payable and accrued liabilities on the consolidated statement of financial position. The amount is not expected to be paid out in 2019.

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### 16. Ontario Municipal Employees Retirement Fund

The Municipality makes contributions to the Ontario Municipal Employees Retirement Fund ("OMERS"), which is a multi-employer pension plan, on behalf of full-time members of staff. The plan is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. OMERS provides pension services to almost half a million active and retired members and approximately 1,000 employers.

Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2018. The results of this valuation disclosed total actuarial liabilities of \$100,081 million in respect of benefits accrued for service with actuarial assets at that date of \$95,890 million indicating an actuarial deficit of \$4,191 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Municipality does not recognize any share of the OMERS pension surplus or deficit. Contributions made by the Municipality to OMERS for 2018 were \$107,614 (2017 - \$92,036).

**The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements**

**December 31, 2018**

**17. Budget**

The Budget By-law adopted by Council on March 20, 2018 was not prepared on a basis consistent with that used to report actual results (Public Sector Accounting Standards). The budget was prepared on a modified accrual basis while Public Sector Accounting Standards now require a full accrual basis. The budget figures anticipated use surpluses accumulated in previous years to reduce current year expenditures in excess of current year revenues to \$Nil. In addition, the budget expensed all tangible capital expenditures rather than including amortization expense. As a result, the budget figures presented in the statements of operations and change in net financial assets represent the Financial Plan adopted by Council on March 20, 2018 with adjustments as follows:

	<b>2018</b>
Budget By-law surplus for the year	\$ -
Add:	
Investment in tangible capital assets	4,318,980
Debt repayment	621,000
Transfers to reserve funds	165,023
Less:	
Proceeds from long-term debt	(2,190,000)
Transfers from reserve funds	(156,650)
	<b>\$ 2,758,353</b>

**18. Expenses by Object**

The following is a summary of the expenses reported on the consolidated statement of operations by object:

	<b>2018</b>	<b>2017</b>
Salaries, wages and employee benefits	\$ 1,860,143	\$ 1,564,151
Materials and supplies	2,894,880	2,269,425
Contracted services	1,315,804	1,249,240
Net long-term debt charges (interest)	73,737	80,237
External transfers	(49,073)	5,557
Amortization expense	1,034,216	895,504
	<b>\$ 7,129,707</b>	<b>\$ 6,064,114</b>



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## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2018

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### 19. Trust Funds

Trust funds administered by the Municipality amounting to \$170,237 (2017 - \$153,296) are held in trust by the Municipality for the benefit of others. These funds are included on the statement of financial position as cash and cash equivalents and accounts payable and accrued liabilities.

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### 20. Segmented Information Disclosures

The Municipality is a diversified municipal government institution that provides a wide range of services to its citizens such as police and fire. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

#### **Council**

This relates to the revenues and expenses that are directly attributable to municipal Council functions.

#### **General Government**

This relates to the revenues and expenses of the Municipality itself and cannot be directly attributed to specific segments.

#### **Protection to Persons and Property**

Protection is comprised of police services, building department, fire department, animal control and livestock evaluators. The police services work to ensure the safety and protection of the citizens and their property. The building department provides a number of services including maintenance and enforcement of building and construction codes. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers.

#### **Transportation Services**

Transportation is responsible for maintaining the Municipality's roadway systems.

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## The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2018

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### 20. Segmented Information Disclosures (continued)

#### Environmental Services

Environmental services consists of providing recycling and waste disposal to citizens as well as water and sewer services.

#### Health, Social and Family Services

Health services are comprised of public health services which works to improve the overall health of the population by providing services to individuals and communities. Social and family services provides services that are meant to help the less fortunate in society. Social housing is provided to help shelter families and elderly in need. Child care funding is provided to subsidize day cares and to provide early learning programs. The ambulance service transports the injured to the hospital and provides emergency medical care to those in distress.

#### Recreation and Culture

Recreation and culture represents cultural activity support within the Municipality. This includes maintenance and upkeep of parks, running recreation programs, and providing library services.

#### Planning and Economic Development

The planning department provides a number of services including municipal planning and review of all property development plans through its application process. The economic development department provides services to generate opportunities in the community and to strengthen the economic base of the Municipality.

The accounting policies of the segments are the same as those described in the summary of significant accounting policies. In measuring and reporting segment revenue from transactions with other segments, inter segment transfers are measured on the basis of the percentage of budgeted expenses.

# The Corporation of the Municipality of Powassan Notes to Consolidated Financial Statements

December 31, 2018

## 20. Segmented Information Disclosures (continued)

	Council	General Government	Protection to Persons and Property	Transportation Services	Environmental Water	Environmental Sewer	Environmental Landfill	Health, Social & Family Services	Recreation and Culture	Planning and Economic Development	Unallocated Amounts	2018 Total
Revenues												
Taxation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,121,998	\$ 3,121,998
Grants and transfer payments	-	-	-	248,710	-	-	-	-	90,702	-	1,058,852	1,398,264
Other	-	538,359	115,974	25,199	-	-	119,354	346,351	383,889	-	14,803	1,543,929
User fees	-	8,049	45,313	-	-	-	-	-	71,874	10,298	-	135,534
Water and sewer revenues	-	-	-	-	408,048	252,485	-	-	-	-	-	660,533
	-	546,408	161,287	273,909	408,048	252,485	119,354	346,351	546,465	10,298	4,195,653	6,860,258
Expenses												
Salaries and benefits	42,162	370,245	219,434	593,259	447,503	20,037	103,056	41,403	391,548	37,496	-	1,860,143
Materials	54,552	674,042	189,125	674,282	44,365	51,634	244,629	58,888	872,918	30,445	-	2,894,880
Contracted services	-	111,312	567,035	-	99,204	69,782	2,918	435,035	30,518	-	-	1,315,804
Interest	-	5,314	-	-	40,311	-	-	-	28,112	-	-	73,737
External transfers	5,783	-	98,362	536,331	-	-	-	(54,856)	-	-	-	(49,073)
Amortization	-	113,388	-	-	100,575	21,416	-	-	164,144	-	-	1,034,216
	102,497	1,274,301	1,073,956	1,803,872	325,958	162,869	350,603	480,470	1,487,240	67,941	-	7,129,707
Annual (deficit) surplus	\$ (102,497)	\$ (727,893)	\$ (912,669)	\$ (1,529,963)	\$ 82,090	\$ 89,616	\$ (231,249)	\$ (134,119)	\$ (940,775)	\$ (57,643)	\$ 4,195,653	\$ (269,449)

The Corporation of the Municipality of Powassan  
Notes to Consolidated Financial Statements

December 31, 2018

20. Segmented Information Disclosures (continued)

	Council	General Government	Protection to Persons and Property	Transportation Services	Environmental Water	Environmental Sewer	Environmental Landfill	Health, Social & Family Services	Recreation and Culture	Planning and Economic Development	Unallocated Amounts	2017 Total
Revenues												
Taxation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,029,664	\$ 3,029,664
Grants and transfer payments	-	-	-	-	-	-	-	-	63,220	-	1,038,852	1,102,072
Other	-	117,814	98,542	18,445	-	-	117,817	215,688	357,746	-	15,034	941,086
User fees	-	8,164	43,874	-	-	-	-	-	41,668	18,984	-	112,690
Water and sewer revenues	-	-	-	-	418,348	186,325	-	-	-	-	-	604,673
	-	125,978	142,416	18,445	418,348	186,325	117,817	215,688	462,634	18,984	4,083,550	5,790,185
Expenses												
Salaries and benefits	40,136	353,800	162,403	454,416	27,019	16,827	91,546	40,191	339,749	38,064	-	1,564,151
Materials	35,919	300,379	185,403	512,615	44,477	38,445	204,600	66,854	831,650	49,083	-	2,269,425
Contracted services	-	99,316	516,754	-	99,181	62,852	2,918	437,071	31,148	-	-	1,249,240
Interest	-	8,064	-	-	48,640	-	-	340	23,193	-	-	80,237
External transfers	5,557	-	58,976	295,103	-	-	-	-	137,738	-	-	5,557
Amortization	-	85,309	-	-	98,048	20,336	-	-	-	-	-	895,504
	81,612	846,868	923,530	1,462,134	317,365	138,460	299,064	544,456	1,363,478	87,147	-	6,064,114
Annual (deficit) surplus	\$ (81,612)	\$ (720,890)	\$ (781,114)	\$ (1,443,689)	\$ 100,983	\$ 47,865	\$ (181,247)	\$ (328,768)	\$ (900,844)	\$ (68,163)	\$ 4,083,550	\$ (273,929)



**District of Parry Sound Municipal Association**

c/o Township of Perry, 1695 Emsdale Road,  
Emsdale, ON

Secretary-Treasurer: Beth Morton

President: Norm Hofstetter

2019 Fall Meeting

The Fall Meeting of the District of Parry Sound Municipal Association will be held on Friday, September 27, 2019 hosted by the Township of Carling. The location of the meeting is at the Carling Community Centre, 4 West Carling Bay Road, Nobel, ON P0G 1G0.

Registration/coffee begins at 8:15 am with the Meeting starting at 9:00 am.

The cost is **\$30.00** per person and includes lunch and refreshment breaks.

Please make cheques payable to the District of Parry Sound Municipal Association and forward c/o the Township of Perry, PO Box 70, Emsdale, ON P0A 1J0.

\_\_\_\_\_ will be sending (Name of Municipality/Organization)

\_\_\_\_\_ delegates @ \$30.00 each, for a total of \_\_\_\_\_.

The following delegates will be attending:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please confirm attendance on or by Friday, September 13, 2019, so that catering arrangements can be finalized.

Registration can be made by fax to 705-636-5759, by phone at 705-636-5941 or by e-mail to [beth.morton@townshipofperry.ca](mailto:beth.morton@townshipofperry.ca), with payment to follow by mail.

**Payment is expected for all delegates registered, regardless if they attend, as meal payment is based on the registration.**

Thank you, Beth Morton

DATE OF COUNCIL MTG.	Aug 6/19
AGENDA ITEM #	12-1

**LICENCE AGREEMENT**  
**FOR USE OF**  
**AN UNOPENED MUNICIPAL ROAD ALLOWANCE**  
**(July 31, 2019)**

THIS AGREEMENT made in triplicate, this \_\_\_\_\_ day of August, 2019.

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

(Hereinafter called the "Municipality")

OF THE FIRST PART

-AND-

MARK AND PETER KUNKEL

(Hereinafter collectively referred to as "Owner")

OF THE SECOND PART

**WHEREAS** the Municipality is the owner of all unopened original road allowances in the Municipality of Powassan;

**AND WHEREAS** the Owner has requested a licence to use a certain part of the original unopened road allowance in the Municipality of Powassan;

**AND WHEREAS** the Municipality is authorized under the Municipal Act to enter into agreements with respect to public highways and unopened original road allowances;

**NOW THEREFORE THIS AGREEMENT WITNESSETH**, that in consideration of the covenants, agreements and terms hereinafter set out, the parties hereto covenant and agree with each other as follows:

**1. GRANT OF LICENCE**

The Municipality hereby grants to the Owner, a licence to use that portion of the original unopened road allowance between Concession 14 and 15, geographic Township of Himsworth, as illustrated on Schedule 'A' attached hereto and forming part of this Agreement, for the purpose of obtaining access to lands located in Lots 21, 22, 23 and 24, Concession 15 (Himsworth) for the purpose of maintaining and operating an agricultural operation.

**1.1 Liability Insurance**

The Owner will forward to the Clerk of the Municipality, a Liability Insurance Policy showing the Municipality of Powassan named as an insured for the purpose of this Licence. The coverage shall be a minimum of Five Million Dollars (\$5,000,000.00). The Policy must contain a provision that the provider will advise the Municipality within 10 days if the insurance coverage is cancelled.

**1.2 Expenses**

All expenses of the Municipality incurred in the preparation of this agreement are the responsibility of the Owner. In the event a survey is required to confirm the location of the unopened road allowance, the Owner agrees to pay for the preparation of such survey by an Ontario Land Surveyor.

DATE OF COUNCIL MTG.	Aug 6/19
AGENDA ITEM #	122

1.3 **Licence not transferable**

This licence hereby granted is not transferable by the Owner to any other party. Should the Owner transfer any land which benefits from this Agreement, this Agreement shall become null and void unless the Municipality agrees, prior to the transfer, to amend this Agreement to reflect the proposed change in ownership.

1.4 **Assumption**

Nothing in this Agreement shall infer or demonstrate that the Municipality will assume the unopened road allowance for year round maintenance. The Owner acknowledges that the unopened road allowance will not be assumed or maintained by the Municipality and as a result, the Owner's land will not have the same level of service as lands which have frontage on and have direct access to an assumed Municipal road maintained on a year round basis.

1.5 **Maintenance**

The Owner is permitted to maintain the unopened road allowance in such a manner to accommodate the access of vehicles and equipment necessary and related to the operation of the Owner's agricultural operation. The Owner agrees not to block, gate or frustrate access over the unopened road allowance.

1.6 **Zoning**

The Owner agrees to comply with the provisions of the Municipality's Zoning By-law. All lands which benefit from this Agreement are subject to the regulation(s) of the Zoning By-law unless such lands have been granted an exemption from such regulation(s) in the form of a zoning by-law amendment.

2. **RELEASE AND INDEMNITY**

The Owner assumes all responsibility for, and releases the Municipality, its member of Council, officers, employees, consultants and agents from and against all losses, damages, costs, expenses, claims, liabilities, actions, causes of actions and demands whatsoever, whether occurring prior or subsequent to the execution of this Agreement, including any environmental liability.

3. **TERMINATION OF AGREEMENT**

The Municipality may, at anytime, withdraw permission to use this unopened road allowance if the Owner is in breach of any of the terms of this Agreement.

4. **NOTICE**

For the purpose of this Licence Agreement, Notice can be given to the Owner by prepaid Registered Mail addressed to \_\_\_\_\_ at:

Notice shall be deemed to have been received on the 3<sup>rd</sup> day after mailing.

5. **GENERAL**

This Agreement shall be for the benefit of, and be binding upon the parties hereto:

DATED this the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

The Corporation of the Municipality of Powassan

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

DATED this the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

(OWNER)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Owners signature

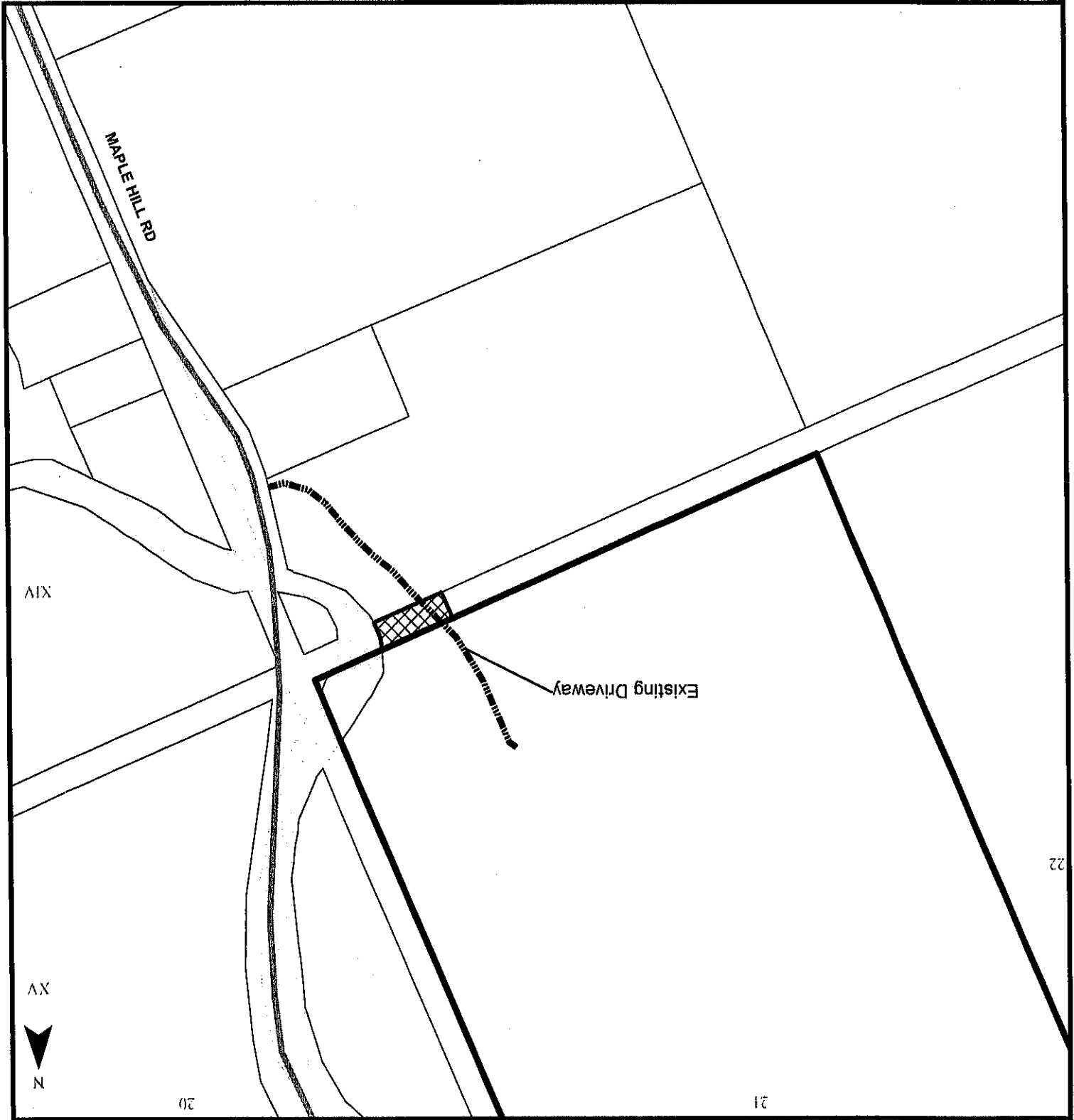
\_\_\_\_\_  
Witness

\_\_\_\_\_  
Owners signature



**SCHEDULE 'A' TO  
LICENSE AGREEMENT  
UNOPENED ROAD ALLOWANCE BETWEEN CONCESSIONS 14 & 15, LOT 21**

**Geographic Township of Himsworth  
Municipality of Powassan  
District of Parry Sound**



Unopened Municipal Road Allowance Subject to Agreement





**SYSTEM OVERVIEW** April 1<sup>st</sup> to June 30<sup>th</sup>, 2019

**OPERATIONAL HIGHLIGHTS**

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*Drinking Water System*

- The water treatment system operated well during the second quarter.
- Well #2 pump failed and was offline.
- Well #2 pump back online. Pump run cycles improved.
- Distribution system spring flushing completed.
- Hydrant #52 at 30 Birch St. broken barrel identified. Replaced 6" valve with restrained valve, no hydrant in stock, will need to dig and install new hydrant once it arrives. Classified as a category 1 repair, MOH and MECP notified as courtesy.

*Wastewater Treatment*

- The wastewater treatment system performed well during the second quarter.
- Generator service to troubleshoot transfer switch issue – not shutting down properly.
- Three bypasses at Clark St. Sewage Lift Station (SLS) due to rain and snowmelt. Pumps couldn't keep up with the influent. See details below.
- One overflow at Old Lagoon Cell due to rain and snowmelt.
- North cell lagoon treated with 1100 imperial gallons (IMPG) of ferric sulphate on May 7, 2019.
- South cell lagoon treated with 1600 IMPG of ferric sulphate on May 7, 2019.
- Bell service to Bell lines causing nuisance alarms at Clark St. SLS.
- Spring discharge completed from May 3 to June 17. Effluent samples below limits and objectives stated in Environmental Compliance Approval (ECA).

**CAPITAL PLAN PROGRESS**

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*Drinking Water System*

- Well #2 pump inspection and motor replacement complete with disinfection procedure.
- Well #2 flushed of super chlorinated water, test run and sampling.
- Repairs made to hydrant at 515 Valley View. Hydrant was damaged by a vehicle.
- Well pump #2 wet-end arrived and will be stocked as a critical spare component.

DATE OF COUNCIL MTG.	Aug 6/19
AGENDA ITEM #	12-2



- Water main issue while flushing hydrants. 6" valve for the hydrant was loose on the water main and the hydrant barrel was cracked. Valve was replaced, however a new hydrant has to be purchased and installed.
- Hydrant at 30 Birch Street was replaced.
- Replaced a failed battery charger for the generator at the wellhouse.

#### *Wastewater Treatment*

- N/A

### **ASSET MANAGEMENT**

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See Appendix A - Work Order summary for water treatment plant (WTP)

See Appendix B - Work Order summary for wastewater treatment lagoon (WWTL)

### **CALL-OUT SUMMARY**

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See Appendix C – Call-out Report for WTP

See Appendix D – Call-out Report for WWTL

### **REGULATORY**

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- All drinking water samples required under O. Regulation 170/03 were collected and tested in the second quarter of 2019 and all results fell within regulatory limits.
- Winter term pH and alkalinity sampling completed April 11 and April 15, 2019.
- Quarterly trihalomethanes (THM), haloacetic acids (HAA), Nitrate and Nitrite sampling completed April 15, 2019.
- On-site external Re-accreditation audit completed May 14, 2019, 3 opportunities for improvement (OFIs) were identified, 2 resolved and 1 in progress. There were no findings during the off-site external audit. Accreditation Certificate issued May 21, 2019.
- Annual contingency test Loss of Service and Spill Response tested and reviewed June 19, 2019.
- No Ministry of the Environment, Conservation and Parks (MECP) or Ministry of Labour (MOL) inspections were conducted this quarter.
- All required sewage samples required under the system's ECA were collected and tested in the second quarter of 2019.



**INCIDENTS AND COMPLAINTS**

*Powassan Drinking Water System*

- Nothing to report for the Drinking Water System in the 2<sup>nd</sup> Quarter.

*Powassan Wastewater System*

<b>Incident</b>	Clark Street Lift Station Bypass
<b>Date</b>	April 8, 2019
<b>Details</b>	<p>SAC Ref No.: 902963            Type of incident: Bypass            Location: Clark Street Lift Station            Start Date &amp; Time: April 8, 2019 @ 1120 hours            Duration: Approximately: 27 hours            Approximate volume: 200 m<sup>3</sup>            Details: With both pumps operating at the lift station it is just not able to keep up with the influent flow rate, which is high due to snow melt and precipitation earlier in the day. The bypass flow rate is very low.            Receiver: Genessee Creek            Actions: Sampled, monitored and chlorinated bypassed wastewater            Reporting: Verbal &amp; written reports to MOE SAC and MOH, faxed to EC            Termination: April 9, 2019 @ 1900 hours</p>

<b>Incident</b>	Clark Street Lift Station Bypass
<b>Date</b>	April 18, 2019
<b>Details</b>	<p>SAC Ref No.: 903052            Type of incident: Bypass            Location: Clark Street Lift Station            Start Date &amp; Time: April 18, 2019 @ 1700 hours            Duration: Approximately: 10 hours            Approximate volume: 250 m<sup>3</sup>            Details: With both pumps operating at the lift station it is just not able to keep up with the influent flow rate, which is high due to snow melt and precipitation earlier in the day.            Receiver: Genessee Creek            Actions: Sampled, monitored and chlorinated bypassed wastewater            Reporting: Verbal &amp; written reports to MOE SAC and MOH, faxed to EC            Termination: April 19, 2019 @ 0300 hours</p>

<b>Incident</b>	Clark Street Lift Station Bypass
<b>Date</b>	May 9, 2019
<b>Details</b>	<p>SAC Ref No.: 903284            Type of incident: Bypass            Location: Clark Street Lift Station            Start Date &amp; Time: May 9, 2019 @ 1630 hours            Duration: Approximately: 6.5 hours            Approximate volume: 140 m<sup>3</sup></p>



Details: With both pumps operating at the lift station it is just not able to keep up with the influent flow rate, which is high due to snow melt and precipitation earlier in the day.  
 Receiver: Genessee Creek  
 Actions: Sampled, monitored and chlorinated bypassed wastewater  
 Reporting: Verbal & written reports to MOE SAC and MOH, faxed to EC  
 Termination: May 9, 2019 @ 2300 hours

<b>Incident</b>	Old Cell Overflow
<b>Date</b>	May 10, 2019
<b>Details</b>	<p>SAC Ref No.: 903318          Type of incident: Overflow          Location: Old Cell          Start Date &amp; Time: May 10, 2019 @ 1000 hours          Duration: Approximately: 21 days and 1 hour          Approximate volume: 19,980 m<sup>3</sup>          Details: Old Lagoon Cell not able to keep up with the influent flow rate, which is high due to snow melt and precipitation earlier in the day.          Receiver: Genessee Creek          Actions: Sampled and monitored overflow wastewater          Reporting: Verbal &amp; written reports to MOE SAC and MOH, faxed to EC          Termination: May 31, 2019 @ 1100 hours</p>

**HEALTH AND SAFETY**

- Staff training completed on FEP binders.
- Staff training completed on lifting devices.
- Annual health and safety inspection completed for the water treatment plant.
- Staff training completed on heat stress.

**POWASSAN DRINKING WATER SYSTEM PERFORMANCE**

See Appendix E – Performance Assessment Report Water

**POWASSAN WASTEWATER TREATMENT LAGOON – WASTEWATER FLOW SUMMARY**

See Appendix F – Performance Assessment Report Wastewater



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

Northeastern Ontario Region

# **POWASSAN WATER & WASTEWATER SYSTEMS**

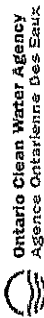
## **QUARTERLY OPERATIONS REPORT**

### **Appendix A - Work Order Summary for WTP**

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				Work Log Detail	
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start		Actual Finish
121222			6033, Powassan WTP, Process	CAP	Refurbish/ Replace/Repair	0		6033 Powassan Well House #2 Air Relief	COMP		7/3/19 03:09 PM	7/3/19 03:09 PM	6033 Powassan Well House #2 Air Relief -Purchase and replace existing malfunctioning air relief on Well 2.
121247			6033, Powassan WTP, Process, Lowlift, Well System	CORR	Refurbish/ Replace/Repair	0		Low lift pump 2 tripping powassan 6033	COMP		7/3/19 01:19 PM	7/3/19 01:19 PM	Low lift pump 2 tripping powassan 6033 - Vals is required to check the starter and motor on low lift pump 2 as it runs for five minutes and trips out. TF April 10/19 Low lift pump 2 tripping powassan 6033 -Check Pump 2 tripping issues. Found pump running between 50 to 70 amps, full load current on motor is 35 amps, shut pump down immediately. Check winding resistance between phases and measure consistency at 1.5 Ohms and 117 K Ohm to ground. Suspect motor/pump mechanical issue and possible imbalance in windings. Both pumps reading the same phase to phase resistance with pump 1 reading 180K Ohm to ground. Small chance that it might be the Benschaw soft start, but no errors on display screen.



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 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			Working Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
1219828			Powassan Ground Water Well System	CAP	Refinish/Replace/Repair	0		COMP		7/3/19 03:11 PM	7/3/19 03:11 PM	Hydrant repair 515 Valley view dr powassan 6033 - Scott T called said hydrant at 515 valley view had been hit by vehicle requires traffic flange kit, placed order with wanco. take hydrant apart - Removed hydrant from breakaway flange, retaining flange broke, needs replacing, need to order, spider coupler broke in incorrect spot causing coupler on extension to break order, had to remove extension to get coupler off, unable to remove bolt from operating rod, will need to remove lower rod to punch bolt. TF May8/19 rebuild hydrant - had to remove operating rod to punch broken bolt in stem, rebuild operating rod with extension and upper rod, reinsert extension, new ground flange and hydrant body, reinsert operating rod, install bearing assembly, pressure test hydrant, water pouring out top of hydrant, take bearing assembly apart replace some washers with washers in stock, slowed leak but operating nut appears bent as it goes out of round while turning pushing air which will eventually leak, requires new orings and operating nut. Hydrant back in service as it can be used. TF May 29/19
125742			Powassan Ground Water Well System	OPER	Refinish/Replace/Repair	0		COMP		6/17/19 03:43 PM	6/17/19 03:43 PM	flush dw hydrants - finished flushing dw hydrants, reports to follow. TF Jan 10/19



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WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			Actual Finish	WorkLog Detail
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		
1200419		6033, Powassan WTP	6033, Powassan WTP	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (Im) 6033	COMP	4/17/19 12:00 AM	4/17/19 01:30 PM	Health And Safety Inspection (Im) 6033 -17 Apr 2019, Performed the monthly Health & Safety inspection of the water treatment and supply facility. The general condition of the facilities is good and the system is operating well. The inspection also included inspection of all the safety equipment at the well house building. This included inspection of the first aid kit; emergency eye wash; chemical spill kit; chemical face shield; spill kit; chemical storage and secondary containment; safety signage hearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.
1200419		6033, Powassan WTP	6033, Powassan WTP	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (Im) 6033	COMP	4/17/19 12:00 AM	4/17/19 01:45 PM	Analyzer Chlorine Inspection/ Service (Im) 6033 -17 Apr 2019, Performed the monthly inspection and calibration check of the on-line chlorine analyzer. A comparison of the free chlorine residual measured with the recently calibrated hand held portable pocket colourmeter chlorine analyzer and the on-line chlorine analyzer were close. The on-line instrument read a free chlorine 1.93 mg/L while the pocket colourmeter measured 1.98 mg/L. The analyzer was adjusted to correct the calibration for drift. J.H.

Workorder Summary Report

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WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			Work Log Detail		
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start		Actual Start	Actual Finish
1202556		6033, Powassan WTP		PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (Im) 6033	COMP	4/1/19 12:00 AM	4/17/19 01:45 PM	4/17/19 02:30 PM	TPM Inspection/Maintenance (Im) 6033 -17 Apr 2019, Performed the monthly TPM inspection of the Well House for APR 2019. This included inspection of the exhaust fan and motorized louvers; inspection of both chemical feed pumps and lines; and checking the flow outputs of both well pumps on the data logger Pump #2 which is out of service due to it drawing high amps. All items were found to be in good working order. The problem with well pump #2 has been reported to the instrument tech and Sr Operations Manager and is being investigated by the instrument tech. All items on this monthly TPM inspection are also covered off on multiple weekly visits to this facility during the month. J.H. TPM Inspection/Maintenance (Im) 6033 -17 Apr 2019, Performed the monthly TPM inspection of the Well House for Apr 2019. This included inspection of the exhaust fan and motorized louvers; inspection of both chemical feed pumps and lines; and checking the flow outputs of both well pumps on the data logger trending. All items were found to be in good working order. All items on this monthly TPM inspection are also covered off on multiple weekly visits to this facility during the month. J.H.

Workorder Summary Report

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 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
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WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				WorkLog Detail
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	Actual Finish	
123101		6033, Powassan WTP		OPER	Compliance	1	MONTHS	COMP	4/1/19 12:00 AM	4/5/19 08:30 AM	5/8/19 09:45 AM	<p>WISKI Review (1m) 6033</p> <p>-05 Apr 2019. Entered the Mar 2016 PDM data and then reviewed the entered data to ensure it is complete. Checked and made sure the lab data uploads were made. J.H.</p> <p>WISKI Review (1m) 6033</p> <p>-08 May 2019. Made a final check to ensure the auto upload data corrections had been made. J.H.</p>
123101		6033, Powassan WTP		PM	Health and Safety	1	MONTHS	COMP	5/1/19 12:00 AM	5/24/19 08:45 AM	5/24/19 09:00 AM	<p>Health And Safety Inspection (1m) 6033</p> <p>-24 May 2019. Performed the monthly Health &amp; Safety inspection of the water treatment and supply facility. The general condition of the facilities is good. The inspection also included inspection of all the safety equipment at the well house building. This included inspection of the first aid kit; emergency eye wash; chemical apron; chemical face shields; spill kit; chemical storage and secondary containment; safety signage; hearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.</p>
123101		6033, Powassan WTP		PM	Calibration	1	MONTHS	COMP	5/1/19 12:00 AM	5/31/19 11:30 AM	5/31/19 12:00 PM	<p>Analyzer Chlorine Inspection/Service (1m) 6033</p> <p>-31 May 2019. Performed the monthly calibration check of the on-line chlorine analyzer. The reading on the analyzer readout corresponded closely to that taken using a pocket colorimeter recently calibrated. The free chlorine residual measured was 1.80 mg/L vs 1.98 mg/L that the on-line analyzer was reading. Adjusted the on-line analyzer to correct of the analyzer drift. J.H.</p>

Workorder Summary Report

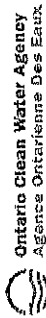
Report Start Date: Apr 1, 2019 12:00 AM  
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WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				WorkLog_Detail
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	Actual Finish	
134483			6033, Powassan WTP	PM	Inspection	1	MONTHS	COMP	5/1/19 12:00 AM	5/24/19 09:00 AM	5/24/19 09:15 AM	TPM Inspection/Maintenance (1m) 6033 -24 May 2019, Performed the monthly TPM inspection of the Well House for May 2019. This included inspection of the exhaust fan and motorized louvers; inspection of both chemical feed pumps and lines; and checking the flow outputs of both well pumps on the data logger in good working order. Well #2 which was off-line for part of the month due to the pump motor drawing high amps was returned into service on 23 May 2019. The motor for this pump was replaced with a new one on 21 May 2019. All items on this monthly TPM inspection are also covered of on multiple weekly visits to this facility during the month. J.H.
134419			6033, Powassan WTP	OPER	Compliance	1	MONTHS	COMP	5/1/19 12:00 AM	5/7/19 11:45 AM	5/8/19 10:00 AM	WISKI Review (1m) 6033 08 May 2019, Entered the Apr PDM data and reviewed to ensure it is complete. Checked and made sure all lab data uploads have been made. Corrected errors in the on-line data uploads caused due to monthly maintenance activities and monthly alarm testing. J.H. WISKI Review (1m) 6033 -07 May 2019, Verified the April lab data uploads have been made. J.H.

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WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Work Order Details			Work Log Detail		
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start		Actual Start	Actual Finish
125521		6033, Powassan WTP		PM	Inspection	1	YEARS	Wells Production Inspection (1y) 6033	COMP	6/1/19 12:00 AM	7/9/19 01:45 PM	7/9/19 02:45 PM	-09 Jul 2019. The well areas of both production wells #1 & #2 were inspected to check for the following: to ensure ground slope is adequate to prevent pooling of water around the well casing. To ensure there are no signs around the well casing that would permit the entry of water, to ensure the well can be securely fastened to prevent the entry of foreign material, to ensure valves and/or vents are in place, secure and unobstructed, and to ensure the wells were labeled to identify them. To assess the condition of the well casing and discharge pipe the well pumps by turning off the pumps and then listening for leaks. The pumping and static water levels of each well were recorded. The well are and facility was inspected for any signs of vandalism or unauthorized entry. The Sodium Hypochlorite feed pumps and tubing were checked for any signs of leaks. No deficiencies were noted in this visual annual inspection. J.H.
125525		6033, Powassan WTP		OPER	Compliance	1	YEARS	Facility Emergency Plan Review (1y) 6033	COMP	6/1/19 12:00 AM	7/5/19 04:26 PM	7/5/19 04:26 PM	Facility Emergency Plan Review (1y) 6033. Completed a review of the updated FEP binder for the Powassan Water System. Reviewed Corporate memo outlining the carbon changes to the FEP binder. Time for completing this review was ensured for an administrative training work order as the review also served as training. J.H.



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WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail		
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start		Actual Start	Actual Finish
1280095			6033, Powassan WTP	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 6033	COMP	6/1/19 12:00 AM	6/27/19 10:30 AM	6/27/19 10:45 AM	Health And Safety Inspection (1m) 6033 27 Jun 2019 Performed the Jun 2019 monthly Health & Safety inspection of the water treatment and supply facility. The general condition of the facilities is good and the system is operating well. The inspection also included inspection of all the safety equipment at the wet house building. This included inspection of the first aid kit, emergency eye wash, chemical apron, chemical face shield, spill kit, chemical storage and secondary containment, safety signage hearing protection ear muffs, emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.
1280092			6033, Powassan WTP	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	6/1/19 12:00 AM	6/27/19 10:15 AM	6/27/19 10:30 AM	Analyzer Chlorine Inspector/ Service (1m) 6033 27 Jun 2019 Performed the Jun 2019 monthly inspection, servicing and calibration check of the on-line chlorine analyzer. The reading on the analyzer readout corresponded closely to that taken using a pocket colorimeter recently calibrated. The free chlorine residual measured was 1.66 mg/L vs 1.68 mg/l that the on- line analyzer was reading. No adjustment was required to correct of the on-line Cl analyzer for drift. J.H.

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			Work Log/Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
123234		6033, Powassan WTP		PM	Inspection	1	MONTHS	COMP	6/1/19 12:00 AM	6/27/19 10:45 AM	6/27/19 12:15 PM	TPM Inspection/Maintenance (1m) 6033 -27 Jun 2019, Performed the Jun 2019 monthly TPM inspection of the Well House. The facility is generally operating well. The inspection included the exhaust fan and motorized louvers; inspection of both chemical feed pumps and lines; and checking the flow outputs of both well pumps on the data logger reading. All items on this monthly TPM inspection are also covered off on multiple weekly visits to this facility. J.H.
123290		6033, Powassan WTP		OPER	Compliance	1	MONTHS	COMP	6/1/19 12:00 AM	6/13/19 01:00 PM	6/13/19 03:00 PM	WISKI Review (1m) 6033 -13 Jun 2019, Entered the May 2019 PDM data and reviewed to ensure it is complete. Checked and made sure all lab data uploads have been made. J.H. WISKI Review (1m) 6033 -13 Jun 2019, Completed the Jun 2019 WISKI data review. J.H.
119150	0000296004	GENERATOR NATURAL GAS GENSET McRae Road Reservoir	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	COMP	4/1/19 12:00 AM	5/1/19 02:30 PM	5/1/19 03:30 PM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -01 May 2019, Performed the monthly inspection of the standby gas set and conducted the monthly test run for APRIL 2019 (late). The inspection included checking the oil level, checking for any leaks, checking the controller unit for faults. The oil level was found to be at the proper level and no leaks were found. No faults were displayed on the units controller before or after the test run. The unit started and ran well. The unit was run for approximately 20 minutes. J.H.

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WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail		
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start		Actual Start	Actual Finish
1332561	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL:	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033	CLOSE	4/11/19 12:00 AM	4/11/19 12:45 PM	4/11/19 02:15 PM	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033 -11 Apr 2019. Performed the monthly inspection of the standby gen set and the monthly test run. The inspection included checking the oil and fuel levels, checking for any leaks, checking the battery and battery charger. All were found to be in good condition, at proper levels and no leaks were found. The full tank is approximately half full. The full unit was run for approximately one hour and twenty minutes. The total hours at the start of the test run were 4150.8 hours and at the end of the test run were 4152.1 hours. Total starts of the unit are now at 347. J.H.
1332562	0000296004	GENERATOR NATURAL GAS GENSET McEae Road Reservoir	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033	COMP	5/1/19 12:00 AM	7/10/19 08:49 AM	7/10/19 08:49 AM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -01 May 2019. Performed the monthly inspection of the standby gen set and conducted the monthly test run. The inspection included checking the oil level, checking for any leaks, checking the controller unit for faults. The oil level was found to be at the proper level and no leaks were found. No faults were displayed on the units controller before or after the test run. The unit started and ran well. The unit was run for approximately 20 minutes. The gen set hours at the end of the test run were 3.6 hrs. J.H.



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WO #	Asset ID	Asset Description	Location Description	WorkOrder Type	Class	PM Schedule		Work Order Description	Status	Workorder Details		WorkLog Detail	
						FEQ	Units			Schedule Start	Actual Start		Actual Finish
1242498	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL	6033 Powassan WTP. Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033	COMP	5/1/19 12:00 AM	5/30/19 10:30 AM	5/30/19 01:00 PM	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033 -30 May 2019. Performed the monthly inspection of the standby gen set and the monthly test run for May 2019. The inspection included checking the oil and fuel levels, checking for any leaks, checking the battery and battery charger. All were found to be at proper levels and no leaks were found. The gen set fuel tank is half full. The unit did not start well but ran well after starting. The unit was run for two hours and 20 minutes. The total hours at the start of the test run were 4152.2 hrs and at the end of the test run were 4154.9 hrs. Total starts of the unit are now at 353.1.H.
1271490	0000296004	GENERATOR NATURAL GAS GENSET McKee Road Reservoir	6033 Powassan WTP. Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033	COMP	6/1/19 12:00 AM	6/28/19 02:30 PM	6/28/19 03:00 PM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -28 Jun 2019. Performed the monthly inspection of the natural gas standby gen set at the Water reservoir and performed the monthly test run. The inspection included checking the oil, checking for any leaks and checking the security of the gen set. The oil was found to be at a proper level and no leaks were found. The unit started and ran well. The unit was run for approximately 20 minutes. The hour meter read 5.4 hours at the start of the test run and read 5.7 hours at the end of the test run. J.H.

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WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule			Workorder Details			WorkLog Detail
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	Actual Finish	
138277	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL:	6033, Powassan WTP. Facility, Power Generation	PM	Refresh/Replace/Repair	1	MONTHS	COMP	6/1/19 12:00 AM	7/8/19 03:25 PM	7/8/19 03:25 PM	Wellhouse Diesel Generator Inspection/Functional Test (Im) 6033 -27 Jun 2019. Performed the monthly inspection of the standby gen set and the monthly test run. The inspection included checking the oil and fuel levels, checking for any leaks, checking the battery and battery charger. All were found to be in good condition, at proper levels and no leaks were found. The full tank is over half full. The unit was started and ran well. The unit was run for approximately one hour. The total hours at the start of the test run were 4232.4 hours and at the end of the test run were 4233.4 hours. Total starts of the unit are now at 357.1.H.

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WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
1333410	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	YEARS	COMP	6/17/19 12:00 AM	6/27/19 11:15 AM	6/27/19 12:45 PM	Diesel Generator Inspection/ Functional Test (ly) 6033 -27 Jun 2019. Performed the monthly inspection of the standby gen set and conducted the monthly test run. The inspection included checking the oil level, checking for any leaks, checking the controller unit for faults. The oil level was found to be at the proper level and no leaks were found. No faults were displayed on the units controller or battery charge before the test run. I had a technician from Val's Equipment on-site to observe the start-up due to having both over speed and under speed messages on the last test run. The unit did not start when a test was initiated on the transfer switch control panel. Found the battery only showed 10 volts although the green light was on the battery charger. Boosted the battery and the gen set started but shut down right away displaying an under speed fault. Tried again and the unit started and ran well. The unit was run for approximately 1 hour. The technician from Val's determined the battery charger had failed and replace it with a new one. Also determined the electric primer fuel pump was defective and the cause of both the under speed and over speed faults and shut down of the unit due to not pumping right away and then giving a surge of fuel to the diesel engine. He was going to repair or replace the electric primer fuel pump. J.H.

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				WorkLog Detail
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	Actual Finish	
1231074	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	COMP	5/1/19 12:00 AM	7/3/19 11:37 AM	7/3/19 11:37 AM	Critical Building Intrusion Alarm Testing (1m) 6033 -08 May 2019, Performed a test of well supply building entrance door intrusion alarm for may 2019. Opened the entry door at 13:22 hours and did not disarm the facility alarm key pad to cause an intrusion alarm and see if the True Steel Alarm Monitoring Service would receive it and call the on-call operator to advise them they were receiving an intrusion alarm for the facility. The door intrusion alarm started to sound at 13:22 hours. At 13:25 hours On-call operator Darren Ajoie called to inform me that True Steel Alarm Monitoring Service had just contacted him to advise they were receiving a facility door intrusion alarm for the Powassan wellhouse. This confirms that the building door intrusion alarm is working. JH
1231092	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	COMP	5/1/19 12:00 AM	5/8/19 01:15 PM	5/8/19 01:30 PM	Critical Alarm/Dialer Testing (1m) 6033 48 May 2019, 13:23 hours. The door alarm was tested by not entering the pass code on the key pad upon entering the facility and allowing the intrusion alarm to go out to the True Steel Alarm Monitoring Service and them calling out the alarm to the on-call operator. True Steel received the alarm and notified the on call operator Darren Ajoie who contacted me at 13:25 hours confirming the operation of the door intrusion alarm and the alarm dialer. J.H.

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Work Order Description	Status	Workorder Details		WorkLog Detail	
				Type	Class	FEQ	Units			Schedule Start	Actual Start		Actual Finish
128451	000233294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Building Intrusion Alarm Testing (Im) 6033	COMP	6/1/19 12:00 AM	6/27/19 11:15 AM	6/27/19 11:30 AM	Critical Building Intrusion Alarm Testing (Im) 6033 -27 Jun 2019, Performed a test of well supply building entrance door intrusion alarm for Jun 2019. Opened the entry door at 11:16 hours and did not disarm the facility alarm key pad to cause an intrusion alarm and see if the True Steel Alarm Monitoring Service would receive it and call the on-call operator to advise them they were receiving an intrusion alarm for the facility. The door intrusion alarm started to sound at 11:16 hours. At 11:25 hours On-call operator Don Wichant called to inform me that True Steel Alarm Monitoring Service had just contacted him to advise they were receiving a facility door intrusion alarm for the Powassan wellhouse. This confirms the that the building door intrusion alarm is working. J.H

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail		
				Type	Class	Frequency	Units	Work Order Description	Status	Schedule Start		Actual Start	Actual Finish
12-9723	0000235294	PANEL ALARM/DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (tm) 6033	COMP	6/1/19 12:00 AM	6/27/19 10:45 AM	6/27/19 11:15 AM	<p>Critical Alarm/Dialer Testing (tm) 6033</p> <p>-27 Jun 2019, Pulled the probe out of the sample cell to perform a monthly inspection and cleaning and also to force a low chlorine condition for the monthly testing of the low chlorine alarm, the alarm dialer and the well pump interlock. First, the low chlorine alarm was set at 10:50 hrs when the CI residual dropped below the 0.80 mg/L alarm set point. At 11:20 hrs I called the True Steel Alarm Monitoring Services to see if they had received the low chlorine alarm and called it out. They confirmed and dispatched a technician to the low chlorine alarm at 11:52 hrs, but due to an error the operator had failed to call it out to the CCWA on-call operator. They were going to report this error to the supervisor. I replaced the CI probe and the low chlorine alarm set point at 11:00 hrs. At 11:00 hrs I reset the well pump lockout to resume normal operation of the well house. These actions verified proper operation of the low CI alarm, alarm dialer and well pump interlock. This testing was done in conjunction with the monthly maintenance of the on-line chlorine analyzer and the measuring of the raw water turbidity in both supply wells. Time has also been allocated on the other two work orders as well J.H.</p>

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule			Workorder Details			WorkLog Detail
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	Actual Finish	
1159814	0000235294	PANEL ALARM/DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	COMP	4/1/19 12:00 AM	4/25/19 03:45 PM	4/25/19 04:00 PM	Critical Building Intrusion Alarm Testing (1m) 6033 -25 Apr 2019. The door alarm was tested by not entering the pass code on the key pad upon entering the facility and allowing the intrusion alarm to go out to the True Steel Alarm Monitoring Service and them calling out the alarm to the on-call operators. True Steel received the alarm and notified the on call operator confirming the operation of the alarm. J.H.
1159814	0000235294	PANEL ALARM/DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	COMP	4/1/19 12:00 AM	5/1/19 01:15 PM	5/1/19 01:45 PM	Critical Alarm/Dialer Testing (1m) 6033 -01 May 2019. Performed the monthly testing of the critical alarms for APRIL 2019 (late). Pulled the probe out of the on-line chlorine analyzer sample cell to perform a monthly inspection and cleaning and also to force a low chlorine condition for the monthly testing of the low chlorine alarm. The alarm dialed and the well pump interlock locked. The probe was pulled at 13:24 hrs, the low Cl alarm sounded and the well pump lockout activated at 13:32 hrs when the Cl residual dropped below the 0.80 mg/L alarm set point. At 13:34 hrs the on-call operator D. Ajpe called to advise he had received an alarm notification re the low chlorine alarm. At 13:34 hrs I replaced the Cl probe back into the flow thru sample cell. At 13:40 hrs I reset the well pump lockout to resume normal operation of the well house. These actions verified proper operation of the low Cl alarm, alarm dialer and well pump interlock. J.H.



**Appendix B - Work Order Summary for WWTL**



Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORB,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder Type	Class	PM Schedule		Workorder Details			WorkLog Detail
						FFQ	Units	Status	Schedule Start	Actual Start	
1191551	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	Powassan Wastewater Treatment Lagoon	CAP	Refurbish/ Replace/Repair	0		COMP	7/3/19 04:08 PM	7/3/19 04:08 PM	Lagoon treatment Powassan 5747 - Wo for the treatment of north and south cell with ferric sulphate. 1600gals for the south and 1100 gals for the north. 7F May 1/19
1191551	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	CLOSE	4/10/19 09:30 AM	4/10/19 10:45 AM	Diesel Generator Inspection/ Functional Test (tm) 5747 -10 Apr 2019. We had Shawn a service technician from Yal's Equipment on-site to trouble shoot a problem with the gen set not stopping automatically after the last 2 programmed weekly exercising test runs and also the discovery on Monday of this week that the transfer switch for the generator set did not transfer from grid power to the gen set power when a test run was initiated. It was discovered that the gen set was not putting out a sufficient Hertz output for the transfer switch to work. The rpm speed of the engine driving the gen set was increase to raise the gen set Hertz output to the required level required to operate the transfer switch. Operation of the transfer switch was tested a couple of times. The weekly programmed exercising test run of the gen set was reprogrammed to take place on Wednesday mornings and then gen set was test run. The transfer switch worked upon the start of the test run and the end of the test run and the gen set shut off at the end of the programmed test run automatically. This test run serviced as the monthly test run of the unit for April 2019. In all the gen set was run close to an hour. J.H.

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
1233246	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SFS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	COMP	5/17/19 12:00 AM	5/30/19 09:45 AM	5/30/19 10:00 AM	Diesel Generator Inspection/ Functional Test (1m) 5747 -30 May 2019. Performed the monthly inspection Clark Street Lift Station natural gas standby gen set and the monthly test run. The inspection included checking the oil and fuel levels, checking for any leak, checking the battery and battery charger. All were found to be at proper levels and no leaks were found. The unit started and ran well. The unit was run for approximately 20 minutes. The total hours at the start of the test run were 373.1 hrs and at the end of the test run were 373.4 hrs. J.H.
1233246	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SFS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	COMP	6/1/19 12:00 AM	6/27/19 11:45 AM	6/27/19 12:15 PM	Diesel Generator Inspection/ Functional Test (1m) 5747 -27 Jun 2019. Performed the monthly inspection Clark Street Lift Station natural gas standby gen set and the monthly test run. The inspection included checking the oil and fuel levels, checking for any leak, checking the battery and battery charger. All were found to be at proper levels and no leaks were found. The unit started and ran well. The unit was run for approximately 20 minutes. The total hours at the start of the test run were 375.3 hrs and at the end of the test run were 375.5 hrs. J.H.

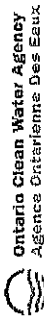


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Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order Type	Work Order Class	PM Schedule	FEQ	Units	Work Order Description	Status	Workorder Details			WorkLog Detail
											Schedule Start	Actual Start	Actual Finish	
1129712			5747, Powassan WWTL	PM	Health and Safety		1	MONTHS	Health And Safety Inspection (1m) 5747	CLOSE	4/1/19 12:00 AM	4/10/19 09:45 AM	4/10/19 10:15 AM	<p>Health And Safety Inspection (1m) 5747</p> <p>-10 Apr 2019, Performed the monthly Health &amp; Safety Inspection of the Wastewater collection &amp; treatment facilities. The general condition of the facilities and equipment is good and the system is operating well. The inspection also included inspection of all the safety equipment at the Clarke Street sewage lift station building which houses the standby gas set and safety equipment. This included inspection of the first aid kit; emergency eye wash; chemical apron; chemical face shields; spill kit; chemical storage and secondary containment; safety signage bearing protection ear muffs; emergency fighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.</p>
1129712			5747, Powassan WWTL	PM	Inspection		1	MONTHS	TPM Inspection/Maintenance (1m) 5747	CLOSE	4/1/19 12:00 AM	4/10/19 10:12 AM	4/10/19 10:30 AM	<p>TPM Inspection/Maintenance (1m) 5747</p> <p>-10 Apr 2019, Performed the monthly TPM inspection of the Wastewater facility. The lift station submersible pump TPM inspections are also covered off on the weekly visits to these sewage lift stations where the pumps are operated and the flow outputs of the pump recorded. While the pumps are being operated I listen for abnormal noises or vibration. No issues with the pumps were identified in this TPM inspection or regular inspections during the month of Apr 2019. J.H.</p>



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Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details				WorkLog Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	Actual Finish		
1199257			5747, Powassan WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (Im) 5747	CLOSE	4/1/19 12:00 AM	4/11/19 08:17 AM	4/11/19 08:17 AM	Critical Alarm/Dialer Testing (Im) 5747 -08 Apr 2019. There was an actual high level alarm at the lift station that occurred at 07:30 hours on Monday 08 April 2019. Operator Tim Fraser was on-site at the time. The critical high level alarm went out to the Time Scaled Alarm Monitoring Service who called Tim who was the on-call operator for the system and gave him an alarm notification for the high level. Therefore this serves as the critical station high level alarm and alarm dialer test for Apr 2019. J.H.
1204579			5747, Powassan WWTL	OPER	Compliance	1	MONTHS	WISKI Review (Im) 5747	CLOSE	4/1/19 12:00 AM	4/11/19 07:00 AM	4/11/19 08:15 AM	WISKI Review (Im) 5747 -11 Apr 2019. Entered the May 2017 PDM data and reviewed it to ensure it is complete. Checked and made sure the lab data uploads were made. J.H.
1204638			5747, Powassan WWTL	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (Im) 5747	COMP	5/1/19 12:00 AM	5/30/19 10:00 AM	5/30/19 10:15 AM	Health And Safety Inspection (Im) 5747 -30 May 2019. Performed the monthly Health & Safety inspection of the water treatment and supply facility. The general condition of the facilities is good and the system is operating well. The inspection also included inspection of all the safety equipment at the well house building. This included inspection of the first aid kit, emergency eye wash, chemical spill kit, chemical storage and spill kit, chemical safety secondary containment, safety signage hearing protection ear muffs, emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Work Order Description	Status	Workorder Details		Actual Finish	WorkLog Detail
				Type	Class	FEQ	Units			Schedule Start	Schedule End		
1300430			5747, Powassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5747	COMP	5/1/19 12:00 AM	5/10/19 01:30 PM		TPM Inspection/Maintenance (1m) 5747 -10 May 2019. Performed the monthly TPM inspection of the Wastewater facility. The lift station submersible pump TPM inspections are also covered off on the weekly visits to these sewage lift stations where the pumps are operated and the flow outputs of the pump recorded. While the pumps are being operated I listen for abnormal noises or vibration. No issues with the pumps identified in this TPM inspection or regular inspections during the month of May 2019. J.H. TPM Inspection/Maintenance (1m) 5747 -31 May 2019. Performed the monthly calibration check of the on-line chlorine analyzer. The reading on the analyzer readout corresponded closely to that taken using a pocket colorimeter recently calibrated. Also pulled the probe out of the sample cell/te/perform a monthly inspection and cleaning and also to force a low chlorine condition for the monthly testing of the critical alarm diaphragm. The alarm diaphragm and the well pump interface locked out. The CI probe was pulled at 11:31 hrs; the low CI alarm sounded at 11:32 hrs when the CI residual dropped below the 0.50 mg/L alarm set point. At 11:34 hrs the alarm cleared. The alarm was called to address he had received an alarm notification re the low chlorine alarm. At 11:39 hrs I replaced the CI probe back into the flow thru sample cell. At 11:42hrs I reset the well pump alarm to resume normal operation of the well pump. The alarm cleared and proper operation of the critical low CI alarm, alarm diaphragm and well pump interface. J.H.

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP\_CORR\_OPER\_PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule			Workorder Details				WorkLog Detail
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	Actual Finish		
121054		5747 Powassan WWTL		PM	Inspection	1	MONTHS		COMP	5/1/19 12:00 AM	5/30/19 09:00 AM	5/30/19 09:45 AM	<p>Critical Alarm/Dialer Testing (1m) 5747</p> <p>-30 May 2019, Performed the monthly testing of the critical alarms. Pulled the probe out of the on-line chlorine analyzer sample cell to perform a monthly inspection and cleaning and also to force a low chlorine condition for the monthly testing of the low chlorine alarm, the alarm dialer and the well pump interlock lockout. The probe was pulled at 11:33hrs, the low Cl alarm sounded and the well pump recount activated at 11:32 hrs when the residual dropped below the 0.80 mg/l alarm set point. At 11:34 hrs the on-call operator D. Ajoie called to advise he had received an alarm notification re the low chlorine alarm. At 11:39 hrs I replaced the Cl probe back into the flow thru sample cell. At 11:42 hrs I reset the well pump lockout to resume normal operation of the well house. These actions verified proper operation of the low Cl alarm, alarm dialer and well pump interlock. J.H.</p>

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

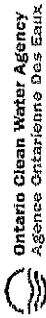
WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail		
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start		Actual Start	Actual Finish
124124		5747, Powassan WWTL		OPER	Compliance	1	MONTHS	WISKI Review (1m) 5747	COMP	5/1/19 12:00 AM	5/7/19 12:15 PM	5/7/19 01:45 PM	Critical Alarm/Diater Testing (1m) 5747 -31 May 2019, Performed the monthly Critical Alarm/Diater Testing. At 09:03 hours I shut off both lift station pumps to allow the station well level to rise and trigger the Mfibrone ultra sonic level sensor high level alarm set point. This occurred at 09:19 hours. The pumps were switched back into auto mode at this point. At 09:24 hours the on-call operator D. Aljoc called to say he had received notification for a high level alarm for the Powassan Clark Street Lift Station from the True Steel Alarm Monitoring Service. By 09:30 hours the station well level had returned to its normal operating range and the high level alarm light at the station had gone off. At 09:41 both station pumps shut off in auto mode. J.H. WISKI Review (1m) 5747 -07 May 2019, Entered the May 2019 PDM data and reviewed it to ensure it is complete. Checked and made sure the lab data uploads were made. J.H.
124124		5747, Powassan WWTL		OPER	Compliance	1	YEARS	Facility Emergency Plan Review (1y) 5747	COMP	6/1/19 12:00 AM	7/5/19 04:23 PM	7/5/19 04:23 PM	Facility Emergency Plan Review (1y) 5747 -19 Jun 2019, Completed a review of the updated FEP binder for the Powassan Wastewater System. Reviewed Corporate and outlining the various changes to the FEP binder. Time for completing this review was entered on an administrative training work order as the review also served as training. J.H.

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				WorkLog Detail		
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start		Actual Finish	
1279657			5747, Powassan WWTL	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m)	5747	COMP	6/1/19 12:00 AM	6/24/19 12:15 PM	6/24/19 12:45 PM	<p>Health And Safety Inspection (1m)</p> <p>5747</p> <p>-24 Jun 2019, Performed the Jun 2019 monthly Health &amp; Safety inspection of the Wastewater collection &amp; treatment facilities. The general condition of the facilities and equipment is good and the system is operating well. The inspection also included inspection of all the safety equipment at the Clarke Street sewage lift station building which houses the standby gas test and safety equipment. This included inspection of the first aid kit; emergency eye wash; chemical apron; chemical face shield; spill kit; chemical storage and secondary containment; safety signage hearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.</p>
1279661			5747, Powassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m)	5747	COMP	6/1/19 12:00 AM	6/24/19 11:00 AM	6/24/19 12:15 PM	<p>TPM Inspection/Maintenance (1m)</p> <p>5747</p> <p>-24 Jun 2019, Performed the monthly TPM inspection of the Wastewater facility. The lift station submersible pump TPM inspections are also covered off on the weekly visits to these sewage lift stations where the pumps are operated and the flow outputs of the pump recorded. While the pumps are being operated I listen for abnormal noises or vibration. No issues with the pumps identified in this TPM inspection or regular inspections during the month of Jun 2019. J.H.</p>





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 Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORE,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Work Order Description	Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units		Status	Schedule Start	Actual Start		Actual Finish
1279630			5747, Powassan WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (Im) 5747	COMP	6/1/19 12:00 AM	6/28/19 01:30 PM	6/28/19 02:00 PM	Critical Alarm/Dialer Testing (Im) 5747 -28 Jun 2019, Performed the monthly Critical Alarm/Dialer Testing. At 13:33 hours I shut off both lift station pumps to allow the station well level to rise and trigger the Meltronic ultra sonic level sensor high level alarm set point. This occurred at 13:44 hours. The pumps were switched back into auto mode at 13:46 hours. At 13:48 hours the on-call operator D. Aijee contacted me to say he had received notification for a high level alarm for the Powassan Clark Street Lift Station from the Free Street Lift Monitoring Service. By 13:57 hours the station well level had returned to its normal operating range and the high level alarm light at the station had gone off. At 13:59 both station pumps shut off in auto mode. J.H.
1283996			5747, Powassan WWTL	OPER	Compliance	1	MONTHS	WISKI Review (Im) 5747	COMP	6/1/19 12:00 AM	6/13/19 03:00 PM	6/13/19 04:00 PM	WISKI Review (Im) 5747 -13 Jun 2019, Entered the May 2019 PDM data and reviewed to ensure it is complete. Checked and made sure all lab data uploads have been made. J.H.



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**  
Northeastern Ontario Region

# **POWASSAN WATER & WASTEWATER SYSTEMS**

## **QUARTERLY OPERATIONS REPORT**

### **Appendix C - Call-out Report for WTP**

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			Work Log Detail		
				Type	Class	Retribish/ Replace/Repair	FEQ	Units	Work Order Description	Status		Schedule Start	Actual Start
1214295	0000258337	PUMP SUBMERSIBLE 02 MULTISTAGE POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	EMER			0		Powassan Well 2 Pump and Motor Replacement	COMP	7/3/19 01:14 PM	7/3/19 01:14 PM	Replacement -Well pump 2 trips and is offline. Pump wet and is 2003, pump motor last replaced in 2012. Service is scheduled to remove pump and motor. Replace with new motor. Disassemble, clean, reassemble and reinstall old pump in order to have the system back online as soon as possible. New pump will be ordered as spare critical component. It has 5 week delivery after order.  - IWS onsite to replace motor on well pump 2, old motor shorting to ground, new motor going to infinity, pump spinning freely, no sand/silt chlorinate well. TF may 15/19
1214295			6033, Powassan WTP	CALL	Inspection		0		6033 Powassan Well House Auxiliary 1 Low Reservoir Level	CLOSE	3/26/19 06:45 AM	3/26/19 08:15 AM	Powassan Well House Low Reservoir Level Alarm -Responded to a Low Reservoir Level Alarm. Arrived on location and observed in Log Book that Jim Fraser was contacted by Powassan Public Works regarding Low Pressure in the Distribution due to a suspected leak. Operator John Hemingsway arrived on location to assess system.
1214295			6033, Powassan WTP	CALL	Inspection		0		6033 Powassan Well House Auxiliary 1 High Reservoir Level	CLOSE	3/27/19 06:15 AM	3/27/19 08:00 AM	Powassan Well House High Reservoir Level Alarm -Responded to a High Reservoir Level Alarm. Observed Well Pump 2 in Manual operation since previous day with Reservoir Level at 5.19 metres. Placed Pump 2 in Automatic Mode.



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Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
125827		6033, Powassan WTP	6033, Powassan WTP	CALL	Inspection	0		6033 Powassan Well House Auxiliary 3 Well Pump Alarm	COMP	5/20/19 05:00 PM	5/20/19 06:15 PM	Powassan Well House Auxiliary 3 Alarm - Responded to an Auxiliary 3 Alarm for Well Pump. Inspected equipment with Well Pump No. 1 Fault 27 Phase Loss Alarm. Reset Well Pump No. 1 with Automatic activation. Reviewed historical readings. Reservoir Level at 4.65 metres. No further issues.
125915		6033, Powassan WTP	6033, Powassan WTP	CALL	Inspection	0		6033 Powassan Well House Security Panel Low Battery	COMP	5/25/19 09:00 AM	5/25/19 09:30 AM	Powassan Well House Security Panel Low Battery Alarm - Received a notification from True Steel for Security Panel Low Battery. Notified John Hemingway and Paul Dynda that system requires technician from True Steel to install replacement battery.
126033		6033, Powassan WTP. Process, Lowlift, Well System	6033, Powassan WTP. Process, Lowlift, Well System	CALL	Refurbish/ Replace/Repair	0		Aux 3 alarm Powassan 6033	COMP	4/1/19 11:15 PM	4/1/19 11:45 PM	Aux 3 alarm Powassan 6033 - Called by True steel at 2303 for an aux 3 alarm at powassan well house. aux 3 is pump fault. Arrived at 2320 found pump two in fault reset. appears to be ok. reservoir level 4.90. TF April 1/19 well pump 2 tripping out - Well pump 2 continues to trip out after running for five minutes. Kick F had a quick look and was unsure if it was the starter or motor. left pump off for now. Asked Vals electrician to check motor/starter. TF April 10/19

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM

Report End Date: Jun 30, 2019 11:59 PM

Location: 6033\*

Work Order Type: CALL/EMER

Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder Type	WorkOrder Class	PW Schedule		Workorder Details			Working Detail
						REQ	Units	Status	Schedule Start	Actual Start	
1298274		Powassan Ground Water Well System	Powassan Ground Water Well System	CALL	Compliance	0		COMP	4/30/19 03:17 PM	7/3/19 01:05 PM	Water complaint 488 Main st Powassan 6033 - Called by Leslie from Powassan Main st. the water complaint was regarding multiple bowel movements after having coffee using water from the tap. was told this was from a tenant. advised Leslie to notify building owner and to ask permission to check water line in basement as part of the investigation. called tenant and set up time to check water. 1 copper coming into building. went to tenants who were sick. checked CI2 residual 1.59f. faucet is pull out type and broke wrapped with duct tape. they would advise we would not be able to sample from the pull out faucet. there is a washroom next to kitchen we could sample from. TF April 30/19
1298274		Powassan Ground Water Well System	Powassan Ground Water Well System	EMER	Refurbish/ Replacer/Repair	0		COMP	5/31/19 03:15 PM	5/31/19 11:00 PM	Watermain break 30 Birch st Powassan 6033 - While flushing hydrant 52, water started coming up around hydrant, tried closing hydrant as I thought it might have been a sticking drip lever valve. closed secondary valve hoping to isolate hydrant. leaked stopped but did not stop. figure valve came off hydrant head, which is what happened my nuts not retorgued. hydrant barrel also broke. replaced valve in order to turn water on. flushed out dead end hydrant 54 for 45 minutes. CI2 residual 1.56 free and 1.69 Total. Scott to order hydrant to install at a later date. TF May 31/19



**Ontario Clean Water Agency**  
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# POWASSAN WATER & WASTEWATER SYSTEMS QUARTERLY OPERATIONS REPORT

## **Appendix D - Call-out Report for WWTL**

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CALL\_EMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start		Actual Start
159215			5747, Powassan WWTL	EMER	Refurbish/Replace/Repair	0		Powassan Lagoon Discharge Emergency Overtime - 5747	COMP	5/24/19 04:00 PM	5/26/19 10:30 AM	Powassan Lagoon Discharge Emergency Overtime - 5747 -Work Order created for the purpose of covering Overtime hours needed to comply with lagoon release criteria's. Troubles with release due to plugging caused by Turdes in the discharge box. Powassan Lagoon Discharge Emergency Overtime - 5747 -Upon collecting a discharge sample at 15:30 hour on Friday 24 May 2019 I found the lagoon level had not dropped from when checked earlier in the day and the discharge valve was opened a few more turns. After collecting a discharge sample I found 2 large and 1 medium snapping turtles in the lagoon discharge box and partially blocking the discharge opening. McGiverted a device to lower into the discharge box to catch and lift the turtles out with. Closed the discharge valve and removed the turtles from the discharge structure. All three we still alive. Re-opened the lagoon discharge valve. Relocated the turtles to a swamp several miles away. Back too headquarters at 13:55 hour but still had to package samples and take to the Purveyor Depot in North Bay to be shipped to the Lab. Finished at 18:30 hours. J.H.

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CALLEMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Type	WorkOrder Class	PM Schedule		Work-Order Description	Status	Workorder Details		Actual Finish	WorkLog Detail
						FFQ	Units			Schedule Start	Schedule Start		
													Powassan Lagoon Discharge Emergency Overtime - 5747  Sat 25 May 2019. At 08:30 hours drove to the Powassan Lagoons to check on the status of the North Lagoon cell release and for turtles in the discharge box blocking the flow. No turtles found but the level is still dropping too slowly. Opened the discharge valve a couple more turns to increase the discharge rate. Finished at 10:00 hours J.H.  Powassan Lagoon Discharge Emergency Overtime - 5747  Sun 26 May 2019. At 08:00 hours drove to the Powassan Lagoons to check on the status of the North Lagoon cell release and for turtles in the discharge box blocking the flow. Three turtles found in the discharge box. Closed the discharge valve and removed the turtles. All turtles were still alive. Re-opened the lagoon discharge valve. Opened the discharge valve fully to increase the discharge rate. Released the turtles to a swamp several miles away. Finished at 10:30 hours J.H.



Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Work Order Description	Status	Workorder Details		WorkLog Detail
				Type	Class	FEQ	Units			Schedule Start	Actual Start	
116251		5747, Clark SPS		CALL	Inspection	0		5747 Poveasant Clark Street SPS Wetwell High Level Alarm	CLOSE	3/28/19 07:15 PM	3/28/19 09:15 PM	Poveasant Clark Street SPS Wetwell High Level Alarm -Responded to a High Wes Well Level. Inspected Wet Well with high flow rate from Collection system. Millinotes Level displayed at 3397 metres. Pumps 1 and 2 operating at average flow rate of 1250 L/min. High Level Alarm cleared while on location. No further issues.
116255		5747, Clark SPS		CALL	Inspection	0		5747 Poveasant Clark Street SPS Wetwell High Level Alarm	COMP	4/8/19 07:00 PM	4/10/19 01:30 AM	Poveasant WW Clark Street SPS High Wes Well Level -Travelled to Clark Street SPS to evaluate overflow. Collected samples for submission to laboratory. Travelled back to station following evening and observed clearance of High Level state. Contacted MECF SAC to notify of termination with approximate overflow volume. Completed Environmental Incident Report next Business day and submitted to SAC, Environment Canada and CCWA Compliance.

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CALL, EMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start		Actual Start
1250650		5747, Clark SPS	5747, Clark SPS	CALL	Inspection	0		5747 Powassan Clark Street SPS Weavell High Level Alarm	COMP	5/9/19 02:00 PM	5/10/19 01:15 AM	Powassan Clark Street SPS High Weavell Level -Responded to a High Weavell Level Alarm. Inspected Weavell Level and observed station level approximately 2 metres below Overflow Header. Pumps 1 and 2 operating at average Flow Rate of 1120 L/min. Travelled back to location after hours and observed station discharging through Overflow. Collected samples. Encased smelch/rotation. Contacted MOE SAC to report. Bypass. Contacted Health Unit. Travelled back to location to collect second set of samples. Contacted True Steel and advised of a system restore on High Level. Travelled back to Clark Street SPS and observed Weavell approximately 1 metre below Overflow. Contacted SAC to close report. Completed Environmental Incident Report and transmitted to SAC, Environment Canada and OCWA.
1250650		5747, Clark SPS	5747, Clark SPS	CALL	Inspection	0		5747 Powassan Clark Street SPS Weavell High Level Alarm	COMP	5/10/19 07:00 AM	5/10/19 07:45 AM	Powassan Clark Street SPS High Weavell Level -Received a High Weavell Level Alarm. Monitored system remotely. Station Level restored following surge of wastewater with Automatic activation of Pumps 1 and 2. No further issues.

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder Type	Class	PM Schedule		Workorder Details			Actual Finish	Work Log Detail
						FEQ	Units	Work Order Description	Status	Schedule Start		
121832		5747, Clark SPS, Facility		EMER	Refurbish/Replace/Repair	0		Generator fail to stop powassan 5747	COMP	7/3/19 01:20 PM	7/3/19 01:20 PM	<p>Generator fail to stop powassan 5747</p> <ul style="list-style-type: none"> <li>- Vals equipment required to troubleshoot why transfer switch wont engage lead to generator and why generator continues to run after set time period. Generator continued to run two weeks in a row and had to be manually shutdown. Monday April 8/19 generator auto exerciser was switched to monday mornings but continued to run again. This third event has required Vals to come and investigate the transfer switch as all the set points appear to be ok. TF April 9/18</li> </ul>
121832		5747, Clark SPS, Process		CALL	Refurbish/Replace/Repair	0		Sewage bypass Clark at powassan 5747	COMP	4/18/19 04:13 PM	4/18/19 06:00 PM	<p>Sewage bypass Clark at powassan 5747</p> <ul style="list-style-type: none"> <li>- Called by true steel at 1616 for a high level alarm arrived at 1630 both pumps running wet well level 4' from overflow. creek level high wet well 2" from overflowing. wet well now overflowing. collected samples, notified SAC MOH ref 903052. called near north labs after hours, no answer. wet well bypassing half pipes. went to library to fax forms. TF April 18/19</li> <li>- samples to lab. fax termination report</li> <li>- Tried calling after hours phone for near north labs on the 18th at 1724 and left message. received return call at 0855 on the 19th. Brenda from near north labs said she would be at lab at noon. brought two sets of samples. start and end to near north labs. stopped at callender wip to fax environmental incident report to SAC EC MOH, Pct. Emailed local mcep. TF April 19/19</li> </ul>

Workorder Summary Report

Report Start Date: Apr 1, 2019 12:00 AM  
 Report End Date: Jun 30, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start		Actual Start
1319222		5747, Clark SPS, Process		CALL	Refinish/ Replace/Repair	0		High level alarm clark st 5747	COMP	4/19/19 02:15 AM	4/19/19 03:30 AM	High level alarm clark st 5747 - Received call from true steel at 0202 for a high level at clark st. arrived at 230 found wet well still bypassing, noticed levels dropping, collected samples as level dropped below bypass. TF April 19/19



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Northeastern Ontario Region

# **POWASSAN WATER & WASTEWATER SYSTEMS**

## **QUARTERLY OPERATIONS REPORT**

### **Appendix E - Performance Assessment Report Water**

Powassan Drinking Water System  
Performance Assessment Report Water

From April 1, 2019 to June 30, 2019

Report extracted 07/12/2019 14:35  
Facility: [6033] POWASSAN DRINKING WATER SYSTEM  
Works: [220000576]

	04/2019	05/2019	06/2019	←Total→	←Avg→	←Max→	←Min→
Flows:							
Raw Flow: Monthly Total - Raw Well 1 (m³)	12774.9	11196.66	6401.91	30373.47			
Raw Flow: Monthly Total - Raw Well 2 (m³)	97.94	2247.83	5795.82	8141.59			
Raw Flow: Monthly Avg - Raw Well 1 (m³/d)	425.83	361.18	213.4	333.47			
Raw Flow: Monthly Avg - Raw Well 2 (m³/d)	3.26	72.51	193.19	89.65			
Raw Flow: Monthly Max - Raw Well 1 (m³/d)	502.77	473.78	718.54		718.54		
Raw Flow: Monthly Max - Raw Well 2 (m³/d)	95.98	319.98	286.07		319.98		
Treated Flow: Monthly Total - TW1 (m³)	10991.7	9972.9	5116.3	26081.1			
Treated Flow: Monthly Total - TW2 (m³)	156.9	1794.2	5058.2	7009.3			
Treated Flow: Monthly Avg - TW1 (m³/d)	368.39	321.71	170.55	286.22			
Treated Flow: Monthly Avg - TW2 (m³/d)	5.23	57.88	168.81	77.24			
Treated Flow: Monthly Max - TW1 (m³/d)	410.9	420.9	206.7		420.9		
Treated Flow: Monthly Max - TW2 (m³/d)	152.3	283.5	294.7		294.7		
Raw Flow: Monthly Total - Raw Water - Total (m³)	12872.84	13444.49	12197.53	38514.88			
Raw Flow: Monthly Avg - Raw Water - Total (m³/d)	429.09	433.89	406.59	423.12			
Raw Flow: Monthly Max - Raw Water - Total (m³/d)	502.77	589.92	856.15		856.15		
Turbidity:							
Raw: Max Turbidity - Raw Well 1 (NTU)	0.14	0.17	0.18			0.18	
Raw: Max Turbidity - Raw Well 2 (NTU)	0.27	0.16	0.32			0.32	
Treated: Min Turbidity - Treated Water (NTU)	0	0	0			0	
Treated: Max Turbidity - Treated Water (NTU)	0	0	0			0	
Chemical Parameters:							
Treated: Max Nitrite - TW1 (mg/L)	<	0.003				0.003	
Treated: Max Nitrate - TW1 (mg/L)	0.774					0.774	
Distribution: Max THM - Distribution (µg/l)	2.1					2.1	
Chlorine Residuals:							
Treated: Min Free Cl2 Resid - Treated Water (mg/L)	1.274	0.995	1.021			0.995	
Treated: Max Free Cl2 Resid - Treated Water (mg/L)	2.801	2.548	2.356			2.801	
Dist: Min Free Cl2 Resid - Distribution (mg/L)	1.22	0.92	1.22			0.92	
Dist: Max Free Cl2 Resid - Distribution (mg/L)	2.5	1.83	1.81			2.5	
Bactl Samples Collected:							
Raw Bactl: # of samples - Raw Well 1	5	4	4	13			
Raw Bactl: # of samples - Raw Well 2	1	4	4	9			
Treated Bactl: # of samples - TW1	4	3	3	10			
Treated Bactl: # of samples - TW2	1	1	1	3			
Dist Bactl: # of samples - Distribution	15	12	12	39			
Treated Bactl: # of TC exceedances - TW1	0	0	0	0			
Treated Bactl: # of TC exceedances - TW2	0	0	0	0			
Treated Bactl: # of EC exceedances - TW1	0	0	0	0			
Treated Bactl: # of EC exceedances - TW2	0	0	0	0			
Dist Bactl: # of TC exceedances - Distribution	0	0	0	0			
Dist Bactl: # of EC exceedances - Distribution	0	0	0	0			



**Ontario Clean Water Agency**  
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# **POWASSAN WATER & WASTEWATER SYSTEMS**

## **QUARTERLY OPERATIONS REPORT**

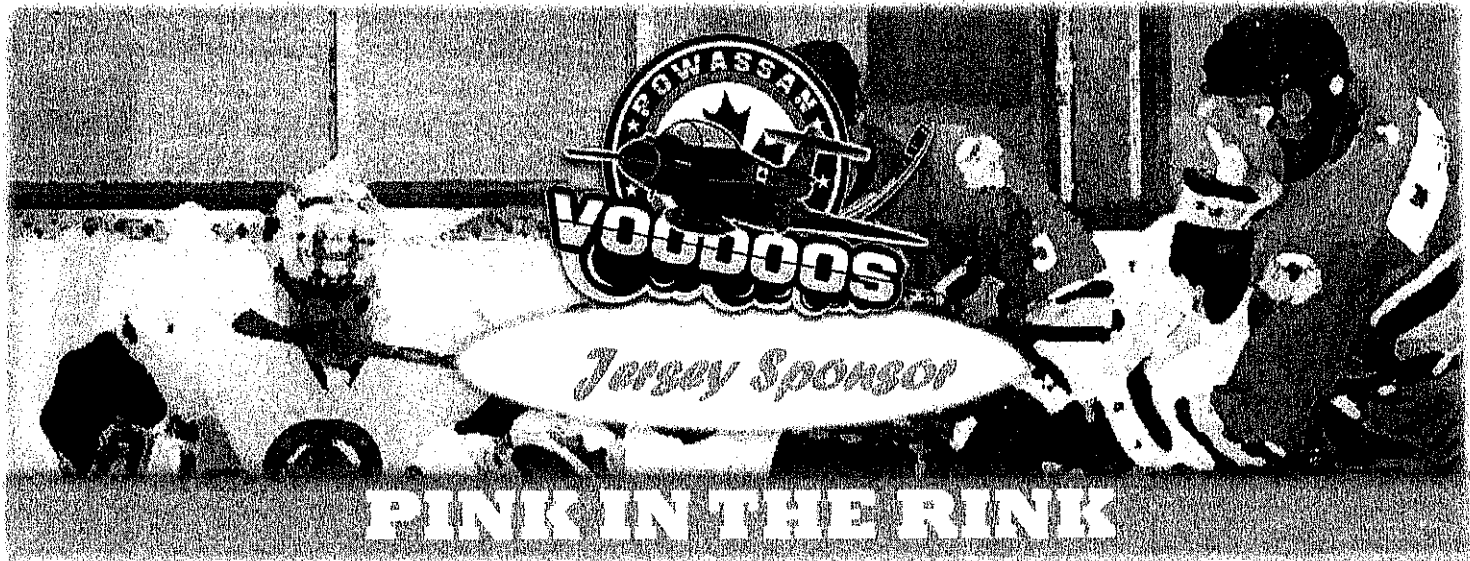
### **Appendix F - Performance Assessment Report Wastewater**

Powassan Wastewater Treatment Lagoon  
 Performance Assessment Report Wastewater/Lagoon  
 From April 1, 2019 to June 30, 2019

Report extracted 07/12/2019 14:06  
 Facility: [5747] POWASSAN WASTEWATER TREATMENT LAGOON  
 Works: [110000813]

	04/20/19	05/20/19	06/20/19	←-Total-→	←-Avg-→	←-Max-→
Flows:						
Raw Flow: Total - Raw (m³)	39950.54	30210.35	17108.89	87259.78		
Raw Flow: Total - St Gregory (m³)	954.25	1026.74	706.07	2687.06		
Raw Flow: Total - Clark Street (m³)	39546.59	29278.50	16394.45	84718.54		
Raw Flow: Avg - Raw (m³/d)	1332.68	974.53	570.30	959.17		
Raw Flow: Avg - St Gregory (m³/d)	31.14	34.12	24.36	29.54		
Raw Flow: Avg - Clark Street (m³/d)	1501.54	944.48	546.48	930.84		
Raw Flow: Max - Raw (m³/d)	2408.05	1428.86	717.75	2288.53		
Raw Flow: Max - St Gregory (m³/d)	116.52	119.69	91.24	119.69		
Raw Flow: Max - Clark Street (m³/d)	2286.53	1307.76	704.24	2288.53		
Eff. Flow: Total - Eff North (m³)	70250.00	70250.00	70250.00	70250.00		
Eff. Flow: Total - Eff South (m³)	64253.00	64253.00	64253.00	64253.00		
Eff. Flow: Avg - Eff North (m³/d)	2357.67	2357.67	2357.67	2357.67		
Eff. Flow: Avg - Eff South (m³/d)	2142.33	2142.33	2142.33	2142.33		
Eff. Flow: Max - Eff North (m³/d)	4590.00	4590.00	4590.00	4590.00		
Eff. Flow: Max - Eff South (m³/d)	3802.00	3802.00	3802.00	3802.00		
Chemical/Biochemical Oxygen Demand: CBOD5:						
Eff. Avg CBOD5 - Eff North (mg/L)	6.633	6.633	6.633	6.633		
Eff. Avg CBOD5 - Eff South (mg/L)	7.000	7.000	7.000	7.000		
Eff. # of samples of CBOD5 - Eff North (mg/L)	6	6	6	6		
Eff. # of samples of CBOD5 - Eff South (mg/L)	6	6	6	6		
Loading: CBOD5 - Eff North (kg/d)	35.618	35.618	35.618	35.618		
Loading: CBOD5 - Eff South (kg/d)	20.890	20.890	20.890	20.890		
Biochemical Oxygen Demand: BOD5:						
Raw: Avg BOD5 - Raw (mg/L)	36.000	36.000	36.000	36.000		
Raw: # of samples of BOD5 - Raw (mg/L)	1	1	1	1		
Raw: Avg TSS - Raw (mg/L)	88.000	88.000	88.000	88.000		
Raw: # of samples of TSS - Raw (mg/L)	1	1	1	1		
Eff. Avg TSS - Eff North (mg/L)	15.567	15.567	15.567	15.567		
Eff. Avg TSS - Eff South (mg/L)	10.000	10.000	10.000	10.000		
Eff. # of samples of TSS - Eff North (mg/L)	6	6	6	6		
Eff. # of samples of TSS - Eff South (mg/L)	6	6	6	6		
Loading: TSS - Eff North (kg/d)	57.568	57.568	57.568	57.568		
Loading: TSS - Eff South (kg/d)	29.985	29.985	29.985	29.985		
Percent Removal: TSS - Eff North (mg/L)	84.887	84.887	84.887	84.887		
Percent Removal: TSS - Eff South (mg/L)	80.291	80.291	80.291	80.291		
Total Phosphorus: TP:						
Raw: Avg TP - Raw (mg/L)	0.540	0.540	0.540	0.540		
Raw: # of samples of TP - Raw (mg/L)	1	1	1	1		
Eff. Avg TP - Eff North (mg/L)	0.240	0.240	0.240	0.240		
Eff. Avg TP - Eff South (mg/L)	0.060	0.060	0.060	0.060		
Eff. # of samples of TP - Eff North (mg/L)	6	6	6	6		
Eff. # of samples of TP - Eff South (mg/L)	6	6	6	6		
Loading: TP - Eff North (kg/d)	0.290	0.290	0.290	0.290		
Loading: TP - Eff South (kg/d)	76.378	76.378	76.378	76.378		
Percent Removal: TP - Eff North (mg/L)	92.793	92.793	92.793	92.793		
Percent Removal: TP - Eff South (mg/L)	11.200	11.200	11.200	11.200		
Nitrogen Series:						
Raw: Avg TNH4 - Raw (mg/L)	5.000	5.000	5.000	5.000		
Raw: # of samples of TNH4 - Raw (mg/L)	1	1	1	1		
Eff. Avg TAN - Eff North (mg/L)	3.413	3.413	3.413	3.413		
Eff. Avg TAN - Eff South (mg/L)	6.700	6.700	6.700	6.700		
Eff. # of samples of TAN - Eff North (mg/L)	6	6	6	6		
Eff. # of samples of TAN - Eff South (mg/L)	1	1	1	1		
Loading: TAN - Eff North (kg/d)	20.620	20.620	20.620	20.620		
Loading: TAN - Eff South (kg/d)	43.465	43.465	43.465	43.465		
Diffusion:						
Eff. GMD E. Coil - Eff North (cm/100mL)	3.695	3.695	3.695	3.695		
Eff. GMD E. Coil - Eff South (cm/100mL)	2.000	2.000	2.000	2.000		
Eff. # of samples of E. Coil - Eff North (cm/100mL)	6	6	6	6		
Eff. # of samples of E. Coil - Eff South (cm/100mL)	1	1	1	1		





## Take Action. Fight Breast Cancer

At the Canadian Cancer Society, the Pink in the Rink game is about more than just raising awareness of breast cancer, it is about taking action to save lives. Breast cancer touches the lives of so many people we love. Take action and join us on Saturday, October 19, 2019 at the Powassan Sportsplex for the 5<sup>th</sup> Annual Pink in the Rink game when the Powassan Voodooos host the Timmins Rock.

Pink in the Rink is a unique opportunity for the community to join together to celebrate cancer survivors, remember and honour loved ones lost to cancer and fight back against breast cancer.

## We want you on our team!

Thank you for being a leader in our community. We are hoping with your help we can create more and more survivors by raising the much needed dollars to fund life-saving research and provide services and programs for those facing breast cancer.

## We are offering you an opportunity to support Pink in the Rink as an official Jersey Sponsor.

This year, we will be holding a silent auction where people bid on game-worn, pink jerseys. This can be very successful but does come with some expense. We are asking that you take action in our fight by sponsoring the cost of a jersey in order to maximize our net revenue. **The sponsorship fee is \$150.**

### As a Jersey Sponsor, you will receive the following recognition benefits:

- Name on the back of special edition, pink jersey to be worn during game and sold through silent auction
- Social media recognition with both the Canadian Cancer Society and the Powassan Voodooos
- Name and logo on official silent auction bid sheet



Breast cancer is the most commonly diagnosed cancer in Canadian women. The fact is 1 in 9 Canadian women will develop breast cancer. But there is hope! Thanks to caring people and organizations like you, survival rates have increased drastically. Over the past 20 years, we have invested more than \$100 million in life-saving, breast cancer research. Today, over 88% of Canadian women diagnosed with breast cancer will survive. We will continue to fight until every single person survives! We need your help to keep fighting for our friends, our family and ourselves. Thank you for your consideration. If you have any questions, please do not hesitate to contact Karen McIsaac at 705-724-5160.

DATE OF COUNCIL MTG.	Aug 6/19
AGENDA ITEM #	124



## 2019 SPONSORSHIP AGREEMENT

Sponsor:

Contact:

\_\_\_\_\_

\_\_\_\_\_

Sponsorship:

Pink In The Rink Jersey Sponsor

Sponsorship includes:

- Name on the back of special edition, pink jersey to be worn during game and sold through silent auction
- Social media recognition with both the Canadian Cancer Society and the Powassan Voodoos
- Name and logo on official silent auction bid sheet

Sponsorship commitment: \$150

Payment method:

cash

cheque \_\_\_\_\_ cheque number

(payable to Powassan Voodoos)

Payment remittance:

to be picked up

mailed

dropped off

\_\_\_\_\_  
Print: Sponsor / Company rep.

\_\_\_\_\_  
Signature: Sponsor / Company rep.

\_\_\_\_\_  
Date



Canadian Cancer Society  
Société canadienne du cancer



**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>									
8728 6389	07/15/19	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY, ON, P1B 4A6 07/15/19 REST ROOM SUPPLIES	07/15/19	\$237.43	\$237.43	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$99,098.34)
8815 JULY 15 2019	07/15/19	LAFARGE CONSTRUCTION MATERIALS, 175 PROGRESS ROAD, NORTH BAY, ON, P1B 8G4 07/15/19 CEMENT FOR WALKWAY	07/15/19	\$990.39	\$990.39	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$99,098.34)
8848 PR973 PR974	07/02/19 07/16/19	MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA, ON, L1H 8E9 Payroll from 6/15/2019 to 6/29/2019 Payroll from 6/29/2019 to 7/13/2019	07/02/19 07/16/19	\$1,202.83 \$1,369.37	\$1,202.83 \$1,369.37	10-10-33320 10-10-33320	A/P EHT A/P EHT	\$0.00 \$0.00	\$1,972.30 \$1,972.30
8890 104071	07/15/19	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1 07/15/19 MAT RENTALS	07/15/19	\$54.03	\$54.03	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$99,098.34)
8903 PR973 PR974	07/02/19 07/16/19	OMERS, P.O. BOX 19575 SUITE 1701, TORONTO, ON, M7Y 3M1 Payroll from 6/15/2019 to 6/29/2019 Payroll from 6/29/2019 to 7/13/2019	07/02/19 07/16/19	\$8,831.14 \$8,911.20	\$8,831.14 \$8,911.20	10-10-33310 10-10-33310	A/P OMERS A/P OMERS	\$0.00 \$0.00	(\$7,134.22) (\$7,134.22)
9040 PR973 PR974	07/02/19 07/16/19	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3 Payroll from 6/15/2019 to 6/29/2019 Payroll from 6/29/2019 to 7/13/2019	07/02/19 07/16/19	\$1,911.40 \$2,180.38	\$1,911.40 \$2,180.38	10-10-33330 10-10-33330	A/P WSIB A/P WSIB	\$0.00 \$0.00	\$554.24 \$554.24
9080 PR974 PR974 PR974 PR974	07/16/19 07/16/19 07/16/19 07/16/19	RECEIVER GENERAL - PAYROLL DEDUCTIONS, ... Payroll from 6/29/2019 to 7/13/2019 Payroll from 6/29/2019 to 7/13/2019 Payroll from 6/29/2019 to 7/13/2019 Payroll from 6/29/2019 to 7/13/2019	07/16/19 07/16/19 07/16/19 07/16/19	\$6,720.28 \$3,163.45 \$2,506.50 \$5,788.14	\$6,720.28 \$3,163.45 \$2,506.50 \$5,788.14	10-10-33200 10-10-33210 10-10-33220 10-10-33230	A/P FIT A/P PIT A/P EI A/P CPP	\$0.00 \$0.00 \$0.00 \$0.00	(\$3,330.46) (\$1,606.63) (\$1,461.66) (\$2,862.56)
<b>Total GENERAL GOVERNMENT</b>									
<b>\$44,408.14</b>									
<b>FIRE DEPARTMENT</b>									
8890 104072	07/15/19	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1 07/15/19 MAT RENTAL	07/15/19	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$3,828.45)
9040 JULY 2019 FIRE	07/15/19	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3 07/15/19 WSIB FIRE DEPT	07/15/19	\$877.04	\$877.04	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$21,487.26)
9237 125959	07/15/19	DYNAMIC ONLINE MARKETING CORP., 241 APPLEWOOD CRESCENT # 4, CONCORD, ON, L4K 4E6 07/15/19 EMERGENCY CHARGERS	07/15/19	\$315.46	\$315.46	10-15-62040	FIRE DEPT.-EQUIPMENT	\$0.00	(\$13,343.32)
<b>Total FIRE DEPARTMENT</b>									
<b>\$1,210.05</b>									

DATE OF COUNCIL MTG.	Aug 6/19
AGENDA ITEM #	15

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>PUBLIC WORKS</b>									
8897		NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY, ON, P3E 4Z6							
237928	07/15/19	PW UNIFORM RENTALS	07/15/19	\$225.01	\$225.01	10-20-63060	PUBLIC WORKS-	\$0.00	(\$21,149.20)
241338	07/15/19	PW UNIFORM RENTALS	07/15/19	\$225.01	\$225.01	10-20-63060	PUBLIC WORKS-	\$0.00	(\$21,149.20)
				\$450.02					
10333		NORTH ELEMENT INC, 35-55 GARNET ST., WALLACEBERG, ON, N8A 4L8							
1304	07/15/19	07/15/19 SALT	07/15/19	\$2,119.87	\$2,119.87	10-20-63420	WINTER CONTROL-	\$0.00	(\$29,150.16)
				\$2,119.87					
				\$2,569.89					
<b>Total PUBLIC WORKS</b>									
<b>BUILDING DEPARTMENT</b>									
9684		EMPLOYEE							
		DENTAL	07/15/19	\$199.00	\$199.00	10-45-61510	BENEFITS	\$0.00	(\$679.00)
				\$199.00					
				\$199.00					
<b>Total BUILDING DEPARTMENT</b>									
<b>RECREATION</b>									
8728		D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY , ON, P1B 4A6							
6409	07/15/19	07/15/19 TOILET TISSUE	07/15/19	\$30.12	\$30.12	10-55-67110	POOL-MATERIAL &	\$0.00	(\$9,668.17)
				\$30.12					
9266		DUDLEY INSTALLATIONS LTD., 132B BEAR CREEK ROAD, CALLANDER, ON, P0H 1H0							
2438	07/15/19	07/15/19 CANADA DAY BANNERS	07/15/19	\$508.80	\$508.80	10-55-67020	PARKS-CANADA DAY	\$0.00	(\$11,807.14)
				\$508.80					
				\$538.92					
<b>Total RECREATION</b>									
<b>TROUT CREEK COMMUNITY CENTRE</b>									
8890		NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1							
103102	07/15/19	07/15/19 MAT RENTALS	07/15/19	\$14.04	\$14.04	10-75-61820	MAINTENANCE	\$0.00	(\$7,277.09)
				\$14.04					
10071		MARTA BERNARD.....							
	07/13/2019	07/15/19 SECURITY	07/15/19	\$90.00	\$90.00	10-75-61840	SOCIALS	\$0.00	(\$819.27)
				\$90.00					
				\$90.00					
				\$104.04					
<b>Total TROUT CREEK COMMUNITY CENTRE</b>									

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b><u>SPORTSPLEX</u></b>									
8890		NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1							
103086	07/15/19	MAT RENTAL	07/15/19	\$75.88	\$75.88	10-80-61970	MAT RENTALS	\$0.00	(\$419.01)
				\$75.88	\$75.88				
<b>Total SPORTSPLEX</b>									
<b><u>CEMETERIES</u></b>									
10336		BRENDA FLOYD, 214 LINDQUIST LINE, POWASSAN, ON,							
11	07/15/19	SADDLE	07/15/19	\$76.32	\$76.32	10-85-65120	CEMETERY-	\$0.00	\$0.00
				\$76.32	\$76.32				
<b>Total CEMETERIES</b>									
<b>Total Bills To Pay:</b>								<b>\$49,182.24</b>	

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579-2679147	07/22/19 466 MAIN ST NATURAL GAS-1305		07/22/19	\$0.00	\$0.00	10-10-61620	NATURAL GAS	\$0.00	\$0.00
6989579-2679147	07/22/19 GAS @ 250-1742		07/22/19	\$37.56	\$37.56	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$99,720.32)
					\$202.19				
9079	PETTY CASH,...								
JULY 23 2019 1	07/23/19 OFFICE SUPPLIES		07/23/19	\$134.52	\$134.52	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$11,831.09)
JULY 23 2019 2	07/23/19 POSTAGE		07/23/19	\$17.69	\$17.69	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$14,687.89)
JULY 23 2019	07/23/19 CEMENT FOR SIDEWALK		07/23/19	\$100.00	\$100.00	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$99,720.32)
					\$272.60				
9176	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5								
9464006	07/23/19 250 CLARK-BUILDING EXPENSE		07/23/19	\$197.92	\$197.92	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$99,720.32)
					\$289.37				
9720	TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4								
2019028	07/23/19 COMPUTER CONSULTING		07/23/19	\$5,677.11	\$5,677.11	10-10-61570	COMPUTERS	\$0.00	(\$41,277.01)
2019029	07/23/19 SIDEWALK FORMS AT 250 CLARK		07/23/19	\$824.23	\$824.23	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$99,720.32)
					\$7,219.46				
9926	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2								
000422410	07/23/19 TELECOM @ 250 CLARK		07/23/19	\$502.74	\$502.74	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$99,720.32)
					\$586.37				
10059	LBEL INC, P.O. BOX 4094, STATION A, TORONTO, ON, M5W3T1								
1059850	07/23/19 COPIER LEASE		07/23/19	\$378.55	\$378.55	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$14,687.89)
					\$420.36				
10179	SANDRA REED,...								
JULY 19 2019	07/23/19 ART CLASSES		07/23/19	\$202.61	\$202.61	10-10-61754	250 CLARK-PPROGRAM	\$0.00	(\$7,357.73)
					\$225.00				
10236	XEROX CANADA LTD., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5								
960990471	07/23/19 PER COPY CHARGE		07/23/19	\$809.46	\$809.46	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$14,687.89)
					\$898.87				
					\$14,025.83				
<b>Total GENERAL GOVERNMENT</b>									
<b>FIRE DEPARTMENT</b>									
8664	EMPLOYEE								
JULY 17 2019	07/23/19 DENTAL		07/23/19	\$207.00	\$207.00	10-15-61510	BENEFITS	\$0.00	(\$2,124.76)
					\$207.00				
8751	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0								
3928	07/23/19 SEWER LINE REPAIRS		07/23/19	\$6,125.95	\$6,125.95	10-15-62070	CAPITAL FIRE	\$0.00	(\$2,417.80)
					\$6,125.95				
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
1173474 3066642	07/23/19 FIRE DEPT.-OPERATIONS		07/23/19	\$28.95	\$28.95	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$22,364.30)
6989579-2679147	07/22/19 TCFD NATURAL GAS - 2467		07/22/19	\$38.07	\$38.07	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$22,364.30)
6989579-2679147	07/22/19 MPFD NATURAL GAS - 1305		07/22/19	\$0.00	\$0.00	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$22,364.30)
					\$67.02				
10201	NORTH BAY CENTRAL AMBULANCE COMMUNICATIONS CENTRE, C/O NBRHC, 50 COLLAGE DRIVE, NORTH BAY, ON, P1B 0A4								
2019-06	07/23/19 FIRE DEPT. ANSWERING SERVICE		07/23/19	\$220.00	\$220.00	10-15-62000	FIRE DEPT. ANSWERING	\$0.00	(\$1,409.60)

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>Total FIRE DEPARTMENT</b>									
<b>PUBLIC WORKS</b>									
J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0									
8799	07/23/19	BACK HOE REPAIRS	07/23/19	\$2,904.89		10-20-63620	710 BACKHOE-	\$0.00	(\$2,159.06)
16743	07/23/19	LAWN MOWER REPAIRS	07/23/19	\$440.56		10-20-63760	OTHER EQUIPMENT-	\$0.00	(\$1,164.59)
				\$3,345.45					
JIM MOORE PETROLEUM, 66 GIBSON STREET, P. O. BOX 508, NORTH BAY, ON, P1B 8J1									
8806	07/23/19	FUEL FOR 2014 FREIGHTLINER	07/23/19	\$118.19		10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$5,948.38)
526279	07/23/19	FUEL FOR 2011 FREIGHTLINER	07/23/19	\$118.19		10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$8,130.99)
526279	07/23/19	FUEL FOR 2013 FREIGHTLINER	07/23/19	\$118.17		10-20-63560	2013 FREIGHTLINER	\$0.00	(\$11,622.10)
526626	07/23/19	FUEL FOR 710 BACKHOE	07/23/19	\$30.22		10-20-63620	710 BACKHOE-	\$0.00	(\$2,159.06)
526626	07/23/19	FUEL FOR 96 BACKHOE	07/23/19	\$90.64		10-20-63626	BACKHOE CAT420	\$0.00	(\$8,537.46)
526626	07/23/19	FUEL FOR 96 BACKHOE	07/23/19	\$30.22		10-20-63640	96 BACKHOE-	\$0.00	(\$1,510.33)
526626	07/23/19	FUEL FOR GRADER	07/23/19	\$151.09		10-20-63660	99 GRADER-	\$0.00	(\$18,983.99)
				\$656.72					
POLLARD DISTRIBUTION INC., P. O. BOX 280, HARROW, ON, NDR 1G0									
8922	07/23/19	DUSTMASTER	07/23/19	\$6,844.46		10-20-63370	LOOSETOP	\$0.00	(\$78,378.93)
				\$6,844.46					
RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8									
8954	07/23/19	WATER HEATER RENTAL	07/23/19	\$67.04		10-20-63060	PUBLIC WORKS-	\$0.00	(\$21,599.22)
3120399	314:1095			\$67.04					
				\$67.04					
UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2									
9023	07/22/19	PW SHOPS NATURAL GAS - 2330	07/22/19	\$21.54		10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$7,952.57)
6989579-2679147	07/22/19	PW SHOPS NATURAL GAS - 1890	07/22/19	\$28.52		10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$7,952.57)
6989579-2679147	07/22/19	81 KING ST NATURAL GAS - 7337	07/22/19	\$0.00		10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$7,952.57)
				\$50.06					
EMPLOYEE, DENTAL 7/16/19 07/23/19 DENTAL									
9168	07/23/19	DENTAL	07/23/19	\$210.00		10-20-61510	BENEFITS	\$0.00	(\$1,316.81)
				\$210.00					
KRAUSE FARMS FOOD & FEED, 357 CLARK STREET, BOX 159, POWASSAN, ON, P0H 1Z0									
9374	07/23/19	CALCIUM	07/23/19	\$200.97		10-20-63370	LOOSETOP	\$0.00	(\$78,378.93)
10420				\$200.97					
BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9									
9758	07/23/19	PUBLIC WORKS-MATERIAL & SUPPLIES	07/23/19	\$68.93		10-20-63060	PUBLIC WORKS-	\$0.00	(\$21,599.22)
845520062011066				\$68.93					
				\$68.93					
GRIFFITH BROS. SERVICE CENTRE LTD., 284 HWY 124, PO BOX 570, SOUTH RIVER, ON, P0A 1X0									
9985	07/23/19		07/23/19	\$197.10		10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$8,130.99)
53713				\$197.10					
				\$197.10					
KEY SPRINGS & TRUCK REPAIR, 600 GORMANVILLE RD, PO BOX 1260, NORTH BAY, ON, P1B8K5									
10021	07/23/19	LEAF SPRINGS	07/23/19	\$2,533.03		10-20-63780	2014 FREIGHTLINER-	\$0.00	(\$1,328.82)
5235				\$2,533.03					
				\$2,533.03					
HELIX, P.O. BOX 343, CALLANDER, ON, P0H1H0									
10089	07/23/19	MAXIMUM SPEED SIGN	07/23/19	\$315.19		10-20-63860	CAPITAL-	\$0.00	(\$90,952.89)
10047				\$315.19					

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10333	07/23/19	NORTH ELEMENT INC, 35-55 GARNET ST., WALLACEBERG, ON, N8A 4L8	07/23/19	\$2,244.42	\$2,244.42	10-20-63420	WINTER CONTROL-	\$0.00	(\$31,270.03)
1305	07/23/19	SALT		\$2,244.42	\$2,244.42				
<b>Total PUBLIC WORKS</b>									
<b>ENVIRONMENT</b>									
8751	07/23/19	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0	07/23/19	\$2,442.24	\$2,442.24	10-25-64960	LANDFILL SITE- C OF A	\$0.00	\$0.00
3902	07/23/19	GARBAGE COMPACTOR RENTAL		\$2,442.24	\$2,442.24				
8806	07/23/19	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1	07/23/19	\$118.19	\$118.19	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$11,325.36)
526279	07/23/19	FUEL FOR GARBAGE TRUCK		\$118.19	\$118.19				
9363	07/23/19	KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5	07/23/19	\$3,123.39	\$3,123.39	10-25-64965	LANDFILL SITE-	\$0.00	(\$33,502.86)
13040	07/23/19	LANDFILL SITE-MAINTENANCE RE C OF A		\$3,123.39	\$3,123.39				
9622	07/23/19	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0	07/23/19	\$1,196.69	\$1,196.69	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$11,325.36)
17992	07/23/19	ENGINE REPAIRS		\$1,196.69	\$1,196.69				
<b>Total ENVIRONMENT</b>									
<b>WATER</b>									
9023	07/22/19	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	07/22/19	\$22.22	\$22.22	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$11,098.90)
6989579-2679147	07/22/19	34 MCRAE DR NATURAL GAS - 7940		\$22.22	\$22.22				
<b>Total WATER</b>									
<b>SEWER</b>									
9023	07/22/19	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	07/22/19	\$30.01	\$30.01	10-40-64110	SEWER PUMPHOUSE-	\$0.00	(\$6,859.80)
6989579-2679147	07/22/19	SEWER PUMPHOUSE NATURAL GAS - 9269		\$30.01	\$30.01				
10332	07/23/19	ICONIX WATERWORKS, 3171KINGSWAY EAST, BO 2691, SUDBURY, ON,	07/23/19	\$1,861.60	\$1,861.60	10-40-64140	SEWER DISTRIBUTION-	\$0.00	(\$4,020.08)
10916081107	07/23/19	CLAMPS AND MANHOLE LID		\$1,861.60	\$1,861.60				
<b>Total SEWER</b>									
<b>BUILDING DEPARTMENT</b>									
8784	07/23/19	HAMILTON PRINTERS, R.R.#1, HWY. 11 SOUTH, CALLANDER , ON, P0H 1H0	07/23/19	\$209.88	\$209.88	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$2,051.29)
13210	07/23/19	INSPECTION BOOKS		\$209.88	\$209.88				
<b>Total BUILDING DEPARTMENT</b>									



**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Due Date Invoice Amt Approved Amt Account Number Account Description Budgeted \$ YTD Balance

**PROTECTION TO PERSONS & PROPERTY**

8855	MINISTER OF FINANCE - OPP, 33 KING ST W, PO BOX 647, OSHAWA, ON, L1H 8X3	07/23/19	\$43,331.00	10-50-62500	POLICING-OPP	\$0.00	(\$304,525.35)
	111207191118084- 07/23/19 MONTHLY POLICING		\$43,331.00				
9123	MARKUS WAND, RR # 4, POWASSAN, ON, POH 1Z0	07/23/19	\$105.12	10-50-62600	ANIMAL CONTROL &	\$0.00	\$0.00
	MAY 19 2019 07/23/19 PREDATION		\$105.12				

**Total PROTECTION TO PERSONS & PROPERTY**

**RECREATION**

8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	07/23/19	\$125.38	10-55-67010	PARKS-MAT/SUPPLIES	\$0.00	(\$2,519.53)
	200097470823 719 07/23/19 PARKS-MAT/SUPPLIES HYDRO		\$125.38				
8976	SEE MORE GRAPHICS, 506 MCGAUGHEY AVE, NORTH BAY, ON, P1B 1W6	07/23/19	\$69.20	10-55-67110	POOL-MATERIAL &	\$0.00	(\$9,698.29)
	40623 07/23/19 SIGNAGE		\$69.20				
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	07/22/19	\$726.75	10-55-67110	POOL-MATERIAL &	\$0.00	(\$9,698.29)
	6989579-2679147 07/22/19 POOL NATURAL GAS - 1355		\$726.75				
	6989579-2679147 07/22/19 SHCC NATURAL GAS - 1465		\$27.55	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$2,380.19)
9079	PETTY CASH, , , ,	07/23/19	\$32.39	10-55-67510	RECREATION-GAP/SMILE	\$0.00	(\$5,816.97)
	JULY 23 2019 4 07/23/19 GAP SUPPLIES		\$32.39				
10340	MATT RICH, , , ,	07/23/19	\$118.00	10-55-67110	POOL-MATERIAL &	\$0.00	(\$9,698.29)
	JULY 23 2019 07/23/19 SWIMMING REGISTRATION REFUND		\$118.00				

**Total RECREATION**

**HEALTH SERVICES**

9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	07/22/19	\$0.00	10-60-65310	MEDICAL CENTRE-	\$0.00	\$0.00
	6989579-2679147 07/22/19 MEDICAL CENTRE NATURAL GAS - 1396		\$0.00				
			\$0.00				

**Total HEALTH SERVICES**

**HISTORICAL & CULTURE**

8954	RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	07/23/19	\$151.55	10-65-67680	POWASSAN LEGION	\$0.00	(\$17,302.81)
	10955001 3140739 07/23/19 POWASSAN LEGION EXPENSE		\$151.55				
			\$151.55				

**Municipality of Powassan  
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9023	07/22/19	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	07/22/19	\$0.00	\$0.00	10-65-66010	GOLDEN SUNSHINE	\$0.00	\$0.00
6989579-2679147	07/22/19	SUNSHINE HALL NATURAL GAS-3412	07/22/19	\$82.59	\$82.59	10-65-67680	POWASSAN LEGION	\$0.00	(\$17,302.81)
6989579-2679147	07/22/19	LEGION NATURAL GAS-1423			\$82.59				
9176	07/23/19	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	07/23/19	\$160.27	\$160.27	10-65-67680	POWASSAN LEGION	\$0.00	(\$17,302.81)
9464028	07/23/19	POWASSAN LEGION EXPENSE			\$160.27				
					\$394.41				
<b>Total HISTORICAL &amp; CULTURE</b>									
<b>PLANNING &amp; DEVELOPMENT</b>									
8972	07/23/19	RUSSELL, CHRISTIE, LLP, 505 MEMORIAL AVENUE, BOX 158, ORILLIA, ON, L3V 6J3	07/23/19	\$618.39	\$618.39	10-70-68005	PLANNING	\$0.00	(\$10,051.86)
73-104-056	07/23/19	ELLIOTT SUBDIVISION CONEYANCING			\$618.39				
9769	07/23/19	MUNICIPAL PLANNING SERVICES, 18 TAYLOR DRIVE, BARRIE, ON, L4N 8K7	07/23/19	\$183.17	\$183.17	10-70-68005	PLANNING	\$0.00	(\$10,051.86)
3870	07/23/19	YOUNG MV			\$183.17				
3871	07/23/19	CLAYSON CONSENT			\$264.58				
3872	07/23/19	ZONING HK ZBA			\$590.21				
3873	07/23/19	PLANNING SERVICES			\$40.70				
3875	07/23/19	WALTERS CONSENT			\$223.87				
3876	07/23/19	HALLSTEAD FARMS MV			\$162.82				
3877	07/23/19	LARIVEE ZBA			\$81.41				
					\$1,546.76				
10338	07/23/19	KEN YOUNG, 136 MEMORIAL PARK DRIVE, POWASSAN, ON,	07/23/19	\$296.60	\$296.60	10-70-58000	PLANNING FEES	\$0.00	(\$9,152.85)
JULY 23 2019	07/23/19	PLANNING.APP REFUND			\$296.60				
10339	07/23/19	HALLSTEAD FARMS LIMITED, 11525 HACIENDA RD, SPRINGFIELD, ON, N0L 2J0	07/23/19	\$287.45	\$287.45	10-70-58000	PLANNING FEES	\$0.00	(\$9,152.85)
JULY 23 2019	07/23/19	PLANNING FEES REFUND			\$287.45				
<b>Total PLANNING &amp; DEVELOPMENT</b>									
<b>TROUT CREEK COMMUNITY CENTRE</b>									
8807	07/23/19	JIM'S LOCKSMITHING, 36 LAKESHORE DR., NORTH BAY, ON, P1A2A3	07/23/19	\$360.98	\$360.98	10-75-61820	MAINTENANCE	\$0.00	(\$7,291.13)
40794	07/23/19	DRESSING ROOM LOCKS			\$360.98				
8954	07/23/19	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	07/23/19	\$197.46	\$197.46	10-75-61620	NATURAL GAS	\$0.00	(\$3,881.48)
3093795 3140195	07/23/19	NATURAL GAS			\$197.46				
9023	07/22/19	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	07/22/19	\$55.15	\$55.15	10-75-61620	NATURAL GAS	\$0.00	(\$3,881.48)
6989579-2679147	07/22/19	TCCC NATURAL GAS-0700			\$55.15				
9107	07/23/19	THE BEER STORE, , , ,	07/23/19	\$428.76	\$428.76	10-75-61865	TCCC BAR EXPENSES	\$0.00	(\$5,948.08)
JULY 23 2019	07/23/19	TCCC BEER			\$428.76				
9176	07/23/19	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	07/23/19	\$116.01	\$116.01	10-75-61820	MAINTENANCE	\$0.00	(\$7,291.13)
9466447	07/23/19	MAINTENANCE-PEST CONTROL			\$116.01				

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
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Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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**Total TROUT CREEK COMMUNITY CENTRE**

**SPORTSPLEX**

9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579-2679147	07/22/19 SPORTSPLEX NATURAL GAS (B) - 1337		07/22/19	\$168.80	\$168.80	10-80-61620	NATURAL GAS	\$0.00	(\$11,366.17)
6989579-2679147	07/22/19 SPORTSPLEX NATURAL GAS (A) - 1336		07/22/19	\$54.51	\$54.51	10-80-61620	NATURAL GAS	\$0.00	(\$11,366.17)
				\$223.31	\$223.31				
9176	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5								
9464113	07/23/19 PEST/OUDOUR CONTROL		07/23/19	\$353.62	\$353.62	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$24,392.76)
				\$353.62	\$353.62				
9926	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2								
422410-	07/23/19 OFFICE EXPENSES		07/23/19	\$254.40	\$254.40	10-80-61555	OFFICE EXPENSES	\$0.00	(\$2,297.76)
				\$254.40	\$254.40				
				\$831.33	\$831.33				

**Total SPORTSPLEX**

**CEMETERIES**

10337	BRUCE LIDDLE, # 1 FLORENCE ST E, HUNTSVILLE, ON, P1H 1T1								
	KIM JULY 17 2019 07/23/19 REIMBURSEMENT FOR CEMETERY FLOWERS		07/23/19	\$100.00	\$100.00	10-85-65130	CEMETERY-	\$0.00	(\$282.97)
				\$100.00	\$100.00				

**Total CEMETERIES**

**Total Bills To Pay:**

\$96,152.08

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>										
8848	PR975	07/30/19	MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA, ON, L1H 8E9 Payroll from 7/13/2019 to 7/27/2019	07/30/19	\$1,310.68	\$1,310.68	10-10-33320	A/P EHT	\$0.00	\$1,972.30
8903	PR975	07/30/19	OMERS, P.O. BOX 19575 SUITE 1701, TORONTO, ON, M7Y 3M1 Payroll from 7/13/2019 to 7/27/2019	07/30/19	\$8,893.26	\$8,893.26	10-10-33310	A/P OMERS	\$0.00	(\$7,134.22)
9040	PR975	07/30/19	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3 Payroll from 7/13/2019 to 7/27/2019	07/30/19	\$2,085.58	\$2,085.58	10-10-33330	A/P WSIB	\$0.00	\$554.24
9080	PR975	07/30/19	RECEIVER GENERAL - PAYROLL DEDUCTIONS, ... Payroll from 7/13/2019 to 7/27/2019	07/30/19	\$6,477.74	\$6,477.74	10-10-33200	A/P FIT	\$0.00	(\$3,330.46)
	PR975	07/30/19	Payroll from 7/13/2019 to 7/27/2019	07/30/19	\$3,071.85	\$3,071.85	10-10-33210	A/P PIT	\$0.00	(\$1,606.63)
	PR975	07/30/19	Payroll from 7/13/2019 to 7/27/2019	07/30/19	\$2,398.90	\$2,398.90	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
	PR975	07/30/19	Payroll from 7/13/2019 to 7/27/2019	07/30/19	\$5,511.24	\$5,511.24	10-10-33230	A/P CPP	\$0.00	(\$2,862.56)
10341	2019 OVER	07/29/19	RATE PAYER TAX OVER PAYMENT REFUND	07/29/19	\$623.29	\$623.29	10-10-27950	CURRENT TAXES	\$0.00	(\$1,950,771.16)
<b>Total GENERAL GOVERNMENT</b>										
<b>HEALTH SERVICES</b>										
8886	2019 2nd third.	07/24/19	NORTH BAY PARRY SOUND DIST. HEALTH UNIT, 681 COMMERCIAL STREET, NORTH BAY, ON, P1B 4E7 may, June, July, Aug. 2019 levy	07/24/19	\$36,759.72	\$36,759.72	10-60-65000	HEALTH UNIT	\$0.00	(\$37,165.54)
<b>Total HEALTH SERVICES</b>										
<b>Total Bills To Pay:</b>										\$67,132.26

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>										
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	07/30/19	A/R LIBRARY GREEN SHIELD 1940.20	07/30/19	\$299.64	\$299.64	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$31,839.59)
8546744	07/30/19 A/R LIBRARY GREEN SHIELD 1940.20	07/30/19		07/30/19	\$299.64	\$299.64	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$31,839.59)
8638813	07/30/19 A/R LIBRARY GREEN SHIELD 1940.20	07/30/19		07/30/19	\$1,626.13	\$1,626.13	10-10-61510	BENEFITS	\$0.00	(\$13,136.31)
8546744	07/30/19 OFFICE GREEN SHIELD	07/30/19		07/30/19	\$1,626.13	\$1,626.13	10-10-61510	BENEFITS	\$0.00	(\$13,136.31)
8638813	07/30/19 OFFICE GREEN SHIELD	07/30/19		07/30/19	\$1,626.13	\$1,626.13	10-10-61510	BENEFITS	\$0.00	(\$13,136.31)
8875	MUNICIPALITY OF POWASSAN, BOX 250, POWASSAN, ON, P0H 1Z0	07/30/19		07/30/19	\$3,851.54	\$3,851.54			\$0.00	
00901 19	07/30/19 TAXES	07/30/19		07/30/19	\$384.42	\$384.42	10-10-61670	FINANCIAL-TAXES	\$0.00	\$0.00
08000 19	07/30/19 TAXES	07/30/19		07/30/19	\$133.88	\$133.88	10-10-61670	FINANCIAL-TAXES	\$0.00	\$0.00
17100 19	07/30/19 TAXES	07/30/19		07/30/19	\$411.98	\$411.98	10-10-61670	FINANCIAL-TAXES	\$0.00	\$0.00
46400 19	07/30/19 TAXES	07/30/19		07/30/19	\$1,308.18	\$1,308.18	10-10-61670	FINANCIAL-TAXES	\$0.00	\$0.00
17120 19	07/30/19 TAXES	07/30/19		07/30/19	\$25,550.00	\$25,550.00	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$111,136.21)
					\$27,830.92	\$27,830.92			\$0.00	(\$111,136.21)
8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	07/30/19		07/30/19	\$54.03	\$54.03	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$111,136.21)
104717	07/30/19 MAT RENTALS	07/30/19		07/30/19	\$54.03	\$54.03	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$111,136.21)
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	07/30/19		07/30/19	\$67.99	\$67.99	10-10-61030	DONATIONS MADE	\$0.00	(\$6,729.69)
25036	07/30/19 GEISLER DONATION	07/30/19		07/30/19	\$67.99	\$67.99	10-10-61030	DONATIONS MADE	\$0.00	(\$6,729.69)
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	07/30/19		07/30/19	\$20.61	\$20.61	10-10-61022	D.PIEKARSKI-COUNCIL	\$0.00	(\$628.20)
2051175374	07/30/19 D PIEKARSKI CELL	07/30/19		07/30/19	\$20.61	\$20.61	10-10-61022	D.PIEKARSKI-COUNCIL	\$0.00	(\$628.20)
2051175374	07/30/19 R HALL CELL	07/30/19		07/30/19	\$25.82	\$25.82	10-10-61023	R.HALL- COUNCIL	\$0.00	(\$315.37)
2051175374	07/30/19 P.MCISAAC - CELL	07/30/19		07/30/19	\$64.70	\$64.70	10-10-61026	P.MCISAAC-MAYOR	\$0.00	(\$2,602.94)
2051175374	07/30/19 MAUREEN CELL	07/30/19		07/30/19	\$51.86	\$51.86	10-10-61550	TELEPHONE & FAX	\$0.00	(\$1,520.75)
2051175374	07/30/19 R GIESLER CELL	07/30/19		07/30/19	\$21.40	\$21.40	10-10-61550	TELEPHONE & FAX	\$0.00	(\$1,520.75)
2051175374	07/30/19 250 CLARK PROGRAM CELL	07/30/19		07/30/19	\$87.53	\$87.53	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$7,685.27)
					\$343.41	\$343.41			\$0.00	
9758	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	07/30/19		07/30/19	\$82.77	\$82.77	10-10-61757	FITNESS CENTRE@250	\$0.00	(\$22,281.76)
845520060023063	07/30/19 BELL TV - FITNESS CENTRE	07/30/19		07/30/19	\$82.77	\$82.77	10-10-61757	FITNESS CENTRE@250	\$0.00	(\$22,281.76)
9798	DE LAGE LANDEN, C/O T4557 PO BOX 4557 STN A, TORONTO, ON, M5W 0K1	07/30/19		07/30/19	\$189.98	\$189.98	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$15,893.59)
7229257	07/30/19 POSTAGE/COURIER/COPIER	07/30/19		07/30/19	\$189.98	\$189.98	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$15,893.59)
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2L4P4	07/30/19		07/30/19	\$75.24	\$75.24	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$31,839.59)
JULY 30 2019	07/30/19 LIBRARY LIFE/DISABILITY INS	07/30/19		07/30/19	\$75.24	\$75.24	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$31,839.59)
JULY 30 2019	07/30/19 OFFICE LIFE/DISABILITY INS.	07/30/19		07/30/19	\$529.61	\$529.61	10-10-61510	BENEFITS	\$0.00	(\$13,136.31)
					\$604.85	\$604.85			\$0.00	
10342	UNIFUND INSURANCE, , , ,	07/30/19		07/30/19	\$3,827.26	\$3,827.26	10-10-61560	AUDIT & LEGAL	\$0.00	(\$20,908.31)
JULY 15 2019	07/30/19 INSURANCE SETTLEMENT	07/30/19		07/30/19	\$3,827.26	\$3,827.26	10-10-61560	AUDIT & LEGAL	\$0.00	(\$20,908.31)
					\$4,250.00	\$4,250.00			\$0.00	
					\$39,102.63	\$39,102.63			\$0.00	

**Total GENERAL GOVERNMENT**

**Municipality of Powassan  
A/P Preliminary Cheque Run  
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Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>FIRE DEPARTMENT</b>									
8781	07/30/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	07/30/19	\$353.10	\$353.10	10-15-61510	BENEFITS	\$0.00	(\$2,331.76)
8546744	07/30/19	07/30/19 FIRE GREEN SHIELD	07/30/19	\$353.10	\$353.10	10-15-61510	BENEFITS	\$0.00	(\$2,331.76)
8638813	07/30/19	07/30/19 FIRE GREEN SHIELD	07/30/19	\$706.20	\$706.20				
8792	07/30/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	07/30/19	\$34.09	\$34.09	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$37,751.86)
200058393361	07/30/19	07/30/19 FIRE DEPT.-OPERATIONS	07/30/19	\$119.93	\$119.93	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$37,751.86)
200095870626	07/30/19	07/30/19 FIRE DEPT.-OPERATIONS	07/30/19	\$407.92	\$407.92	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$37,751.86)
200233599007	07/30/19	07/30/19 FIRE DEPT.-OPERATIONS	07/30/19	\$561.94	\$561.94				
8890	07/30/19	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	07/30/19	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$3,846.00)
104718	07/30/19	07/30/19 MAT RENTAL	07/30/19	\$17.55	\$17.55				
8907	07/30/19	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO, ON, M5E 1E5	07/30/19	\$745.12	\$745.12	10-15-62064	FIRE HYDRANTS/MAINT	\$0.00	(\$11,693.65)
114755	07/30/19	07/30/19 WATER HYDRANT REPAIRS VALLEY VIEW	07/30/19	\$745.12	\$745.12				
8962	07/30/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	07/30/19	\$69.38	\$69.38	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$37,751.86)
2051175374	07/30/19	07/30/19 B COX CELL	07/30/19	\$69.38	\$69.38				
9059	07/30/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2K7	07/30/19	\$33.49	\$33.49	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$37,751.86)
7057246880	07/30/19	07/30/19 FIRE DEPT.-OPERATIONS	07/30/19	\$33.49	\$33.49				
9540	07/30/19	JACQUES THIBAUT (PIERREVILLE), C.P. 126 / P.O. BOX 126 43, GILL, PIERREVILLE, QC, JOG 1J0	07/30/19	\$700.00	\$700.00	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$37,751.86)
19558	07/30/19	07/30/19 PUMPER TESTING	07/30/19	\$12.32	\$12.32	10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$15,658.22)
19558	07/30/19	07/30/19 HST nonrecoverable	07/30/19	\$712.32	\$712.32				
10061	07/30/19	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	07/30/19	\$54.46	\$54.46	10-15-61510	BENEFITS	\$0.00	(\$2,331.76)
JULY 30 2019	07/30/19	07/30/19 MF LIFE/DISABILITY INS	07/30/19	\$54.46	\$54.46				
<b>Total FIRE DEPARTMENT</b>									<b>\$2,900.46</b>
<b>PUBLIC WORKS</b>									
8781	07/30/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	07/30/19	\$2,990.66	\$2,990.66	10-20-63050	PUBLIC WORKS-	\$0.00	(\$86,507.75)
8546744	07/30/19	07/30/19 PW GREEN SHIELD	07/30/19	\$2,394.18	\$2,394.18	10-20-63050	PUBLIC WORKS-	\$0.00	(\$86,507.75)
8638813	07/30/19	07/30/19 PW GREEN SHIELD	07/30/19	\$5,384.84	\$5,384.84				
8792	07/30/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	07/30/19	\$104.78	\$104.78	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$8,002.63)
200031148485	07/30/19	07/30/19 PUBLIC WORKS BLDGS UTILITIES	07/30/19	\$29.69	\$29.69	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$8,002.63)
200067996361	07/30/19	07/30/19 PUBLIC WORKS BLDGS UTILITIES	07/30/19	\$85.90	\$85.90	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$8,002.63)
200118558926	07/30/19	07/30/19 PUBLIC WORKS BLDGS UTILITIES	07/30/19	\$220.37	\$220.37				
8806	07/30/19	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1	07/30/19	\$1,378.59	\$1,378.59	10-20-63060	PUBLIC WORKS-	\$0.00	(\$38,735.19)
520700	07/30/19	07/30/19 ENGINE OIL	07/30/19	\$233.45	\$233.45	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$6,066.57)
521561	07/30/19	07/30/19 FUEL FOR 2014 FREIGHTLINER	07/30/19	\$100.16	\$100.16	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$6,066.57)
521562	07/30/19	07/30/19 FUEL FOR 2014 FREIGHTLINER	07/30/19	\$233.45	\$233.45	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$8,446.28)
521561	07/30/19	07/30/19 FUEL FOR 2011 FREIGHTLINER	07/30/19	\$233.45	\$233.45				



7/30/2019 4:15pm

**Municipality of Powassan  
A/P Preliminary Cheque Run**

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8792 200051438461 719	07/30/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 LANDFILL SITE-MAT/SUPPLIES HYDRO	07/30/19	\$35.71	\$35.71	10-25-64910	LANDFILL SITE-	\$0.00	(\$13,447.65)
8806 521561 521562	07/30/19	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1 FUEL FOR GARBAGE TRUCK	07/30/19	\$233.45	\$233.45	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$13,175.57)
	07/30/19	FUEL FOR GARBAGE TRUCK	07/30/19	\$100.16	\$100.16	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$13,175.57)
8875 08100 19	07/30/19	MUNICIPALITY OF POWASSAN, BOX 250, POWASSAN, ON, P0H 1Z0 TAXES	07/30/19	\$5,957.92	\$5,957.92	10-25-64910	LANDFILL SITE-	\$0.00	(\$13,447.65)
8862 2051175374	07/30/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9 LANDFILL SITE-CELL	07/30/19	\$5.14	\$5.14	10-25-64910	LANDFILL SITE-	\$0.00	(\$13,447.65)
10061 JULY 30 2019	07/30/19	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4 landfill and garbage benefits	07/30/19	\$82.36	\$82.36	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$3,569.82)
				\$82.36	\$82.36				
				\$7,612.46	\$7,612.46				
<b>Total ENVIRONMENT</b>									
<b>WATER</b>									
8792 200025335054 719	07/30/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 WATER DISTRIBUTION-MAT/SUPPLIES	07/30/19	\$45.54	\$45.54	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$11,121.12)
9059 7057243319 719	07/30/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7 WATER PUMP HOUSE PHONE	07/30/19	\$44.39	\$44.39	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$27,030.57)
				\$44.39	\$44.39				
				\$89.93	\$89.93				
<b>Total WATER</b>									
<b>BUILDING DEPARTMENT</b>									
8781 8546744 8638813	07/30/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 BUILDING INSPECTOR GREEN SHIELD	07/30/19	\$300.59	\$300.59	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$3,499.39)
	07/30/19	BUILDING INSPECTOR GREEN SHIELD	07/30/19	\$300.59	\$300.59	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$3,499.39)
10061 JULY 30 2019	07/30/19	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4 BUILDING INSPECTOR LIFE/DISABILITY INS.	07/30/19	\$123.00	\$123.00	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$3,499.39)
				\$123.00	\$123.00				
10343 114	07/30/19	SPARKLE MOBILE DETAILING SERVICE, 177 JANICE ST, NORTH BAY, ON, CBO CAR DETAILING	07/30/19	\$162.10	\$162.10	10-45-62715	CBO/BYLA/W/PROP STD	\$0.00	(\$713.10)
				\$162.10	\$162.10				
				\$886.28	\$886.28				
<b>Total BUILDING DEPARTMENT</b>									



**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>									
8781	07/30/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	07/30/19	\$299.24	\$299.24	10-50-61510	BENEFITS	\$0.00	(\$1,299.63)
8546744	07/30/19	PROPERTY STANDARD GREEN SHIELD	07/30/19	\$299.24	\$299.24	10-50-61510	BENEFITS	\$0.00	(\$1,299.63)
8638813	07/30/19	PROPERTY STANDARD GREEN SHIELD		\$598.48					
8962	07/30/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	07/30/19	\$54.39	\$54.39	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$2,941.74)
2051175374	07/30/19	B MOUSSEAU CELL		\$54.39					
<b>Total PROTECTION TO PERSONS &amp; PROPERTY</b>									
<b>RECREATION</b>									
8792	07/30/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	07/30/19	\$126.36	\$126.36	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$4,457.74)
200096240842	07/30/19	SHCC-MAT/SUPPLIES HYDRO		\$126.36					
8962	07/30/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	07/30/19	\$20.61	\$20.61	10-55-67610	RECREATION-ADMIN-	\$0.00	(\$143.21)
2051175374	07/30/19	REC/GAP CELL		\$20.61					
9059	07/30/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	07/30/19	\$37.32	\$37.32	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$4,457.74)
7057245689	07/30/19	SHCC MONTHLY PHONE BILL		\$37.32					
9779	07/30/19	SUSANNE PHILLIPS, 201 VALLEY VIEW DR E, POWASSAN, ON, P0H 1Z0	07/30/19	\$60.00	\$60.00	10-55-67110	POOL-MATERIAL &	\$0.00	(\$13,112.24)
JULY 24 2019	07/30/19	MILEAGE TO NORTH BAY		\$60.00					
10092	07/30/19	AMBER LYNN MCISAAC, 1643 MAPLE HILL ROAD, POWASSAN, ON, P0H1Z0	07/30/19	\$22.00	\$22.00	10-55-67510	RECREATION-GAP/SMILE	\$0.00	(\$5,893.52)
JULY 30 2019	07/30/19	GAP REFUND GOLF DAY		\$22.00					
10179	07/30/19	SANDRA REED, ...	07/30/19	\$85.00	\$85.00	10-55-67510	RECREATION-GAP/SMILE	\$0.00	(\$5,893.52)
JULY 30 2019	07/30/19	ART TEACHER		\$85.00					
<b>Total RECREATION</b>									
<b>HISTORICAL &amp; CULTURE</b>									
8787	07/30/19	HEARTZAP SERVICES INC., 176 LAKESHORE DRIVE, SUITE 5, NORTH BAY, ON, P1A 1J8	07/30/19	\$2,078.95	\$2,078.95	10-65-66030	TROUT CREEK SENIOR	\$0.00	\$1,184.53
978	07/30/19	TC SENIORS D FIB		\$2,078.95					
8875	07/30/19	MUNICIPALITY OF POWASSAN, BOX 250, POWASSAN, ON, P0H 1Z0	07/30/19	\$3,267.52	\$3,267.52	10-65-67680	POWASSAN LEGION	\$0.00	(\$21,697.22)
11100	07/30/19	TAXES		\$3,267.52					
9354	07/30/19	PENNEY & COMPANY, BOX 87, POWASSAN, ON, P0H 1Z0	07/30/19	\$345.98	\$345.98	10-65-61725	MUNICIPAL	\$0.00	\$0.00
8828	07/30/19	REPLACEMENT BANNERS		\$345.98					
<b>Total HISTORICAL &amp; CULTURE</b>									

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>PLANNING &amp; DEVELOPMENT</b>										
9479 43647	CGIS SPATIAL SOLUTIONS, 52 SOUTH STREET, PERTH, ON, K7H 2G7	07/30/19	07/30/19 SLIMS CONTRACT SERVICES	07/30/19	\$3,562.79	\$3,562.79	10-70-68010	PLANNING &	\$0.00	(\$7,235.84)
9661	POWASSAN & AREA FAMILY HEALTH TEAM, P.O. BOX 39, POWASSAN, ON, P0H1Z0	07/30/19	07/30/19 HYDRO DEPOSIT	07/30/19	\$187.50	\$187.50	10-70-68045	FAMILY HEALTH TEAM	\$0.00	(\$9,866.51)
	JANITOR	07/30/19	07/30/19 JUNE JANITOR	07/30/19	\$1,648.86	\$1,648.86	10-70-68045	FAMILY HEALTH TEAM	\$0.00	(\$9,866.51)
	JANITOR JUNE	07/30/19	07/30/19 JANITOR	07/30/19	\$1,648.85	\$1,648.85	10-70-68045	FAMILY HEALTH TEAM	\$0.00	(\$9,866.51)
	TEL064	07/30/19	07/30/19 TELEPHONE SERVICE	07/30/19	\$570.31	\$570.31	10-70-68045	FAMILY HEALTH TEAM	\$0.00	(\$9,866.51)
					\$4,055.52	\$4,055.52				
					\$7,618.31	\$7,618.31				
<b>Total PLANNING &amp; DEVELOPMENT</b>										
<b>TROUT CREEK COMMUNITY CENTRE</b>										
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	07/30/19	07/30/19 TCCC GREEN SHIELD	07/30/19	\$299.89	\$299.89	10-75-61510	BENEFITS	\$0.00	(\$2,447.95)
8638813		07/30/19	07/30/19 TCCC GREEN SHIELD	07/30/19	\$299.89	\$299.89	10-75-61510	BENEFITS	\$0.00	(\$2,447.95)
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	07/30/19	07/30/19 HYDRO	07/30/19	\$435.81	\$435.81	10-75-61610	HYDRO	\$0.00	(\$13,149.55)
200109358575 719		07/30/19	07/30/19 HYDRO	07/30/19	\$98.20	\$98.20	10-75-61610	HYDRO	\$0.00	(\$13,149.55)
200116322165 819		07/30/19	07/30/19 HYDRO	07/30/19	\$534.01	\$534.01				
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	07/30/19	07/30/19 D JARDINE CELL	07/30/19	\$35.05	\$35.05	10-75-61550	TELEPHONE & FAX	\$0.00	(\$1,023.27)
2051175374					\$35.05	\$35.05				
9925	SHAW DIRECT SATELLITE, PO BOX 2530 STN M, CALGARY, AB, T2P 0C2	07/30/19	07/30/19 SUPPLIES	07/30/19	\$65.15	\$65.15	10-75-61800	SUPPLIES	\$0.00	(\$2,358.14)
200-23688039 719					\$65.15	\$65.15				
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	07/30/19	07/30/19 TCCC LIFE/DISABILITY INS.	07/30/19	\$87.50	\$87.50	10-75-61510	BENEFITS	\$0.00	(\$2,447.95)
JULY 30 2019					\$87.50	\$87.50				
10071	MARTA BERNARD, ...	07/30/19	07/30/19 SECURITY	07/30/19	\$140.00	\$140.00	10-75-61865	TCCC BAR EXPENSES	\$0.00	(\$6,737.43)
JULY 27 2019					\$140.00	\$140.00				
					\$1,461.49	\$1,461.49				
<b>Total TROUT CREEK COMMUNITY CENTRE</b>										
<b>SPORTSPLEX</b>										
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	07/30/19	07/30/19 SP GREEN SHIELD	07/30/19	\$425.09	\$425.09	10-80-61510	BENEFITS	\$0.00	(\$3,616.31)
8546744		07/30/19	07/30/19 SP GREEN SHIELD	07/30/19	\$425.09	\$425.09	10-80-61510	BENEFITS	\$0.00	(\$3,616.31)
8638813					\$850.18	\$850.18				
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	07/30/19	07/30/19 HYDRO	07/30/19	\$1,558.60	\$1,558.60	10-80-61610	HYDRO	\$0.00	(\$40,176.87)
200126071473 819					\$1,558.60	\$1,558.60				
					\$1,558.60	\$1,558.60				

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8962 2051175374	07/30/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9 07/30/19 MIKE CELL	07/30/19	\$56.56	\$56.56	10-80-61550	TELEPHONE & FAX	\$0.00	(\$371.46)
10061 JULY 30 2019	07/30/19	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4 07/30/19 SP LIFE/DISABILITY INS.	07/30/19	\$132.36	\$132.36	10-80-61510	BENEFITS	\$0.00	(\$3,616.31)
<b>Total SPORTSPLEX</b>				\$2,597.70					
<b>CEMETERIES</b>									
8792 200212441081 819	07/30/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 07/30/19 CEMETRY-HYDRO	07/30/19	\$30.07	\$30.07	10-85-66110	CEMETRY-SERVICE-	\$0.00	(\$163.76)
10323 PLOT	07/30/19	JAMES BAITLEY, #12 - 128 RIVERS ROAD, CALLANDER, ON, POH 1H0 07/30/19 PURCHASE PLOT BACK	07/30/19	\$521.50	\$521.50	10-85-56630	CEMETERY SERVICE	\$0.00	(\$14,386.20)
<b>Total CEMETERIES</b>				\$551.57					
<b>Total Bills To Pay:</b>				\$80,088.26					

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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**GENERAL GOVERNMENT**

10146	AUDIO CINE FILMS INC, 1955 CH. DE LA COTE-DE-LIESSSE RD, SUITE 210, MONTREAL, QC, H4N 3A8	07/30/19	HST 5%	07/03/19	\$45.25	\$45.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$38,524.82)
166092	07/30/19 HST recoverable	07/03/19		07/03/19	\$56.47	\$56.47	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$44,796.07)
166092	07/30/19 PUBLIC PREFORMANCE COPYRIGHT SITE	07/03/19		07/03/19	\$920.93	\$920.93	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$8,693.73)
					<b>\$1,022.65</b>					
10344	BATTELFIELD EQUIPMENT RENTAL, 220 HWY 17, NORTH BAY, ON,	07/31/19	HST 5%	07/31/19	\$22.95	\$22.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$38,524.82)
JULY 31 2019	07/31/19 HST recoverable	07/31/19		07/31/19	\$28.64	\$28.64	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$44,796.07)
					<b>\$51.59</b>					
					<b>\$1,074.24</b>					

**Total GENERAL GOVERNMENT**

**PUBLIC WORKS**

10344	BATTELFIELD EQUIPMENT RENTAL, 220 HWY 17, NORTH BAY, ON,	07/31/19	MINI EXCAVATOR WINDOW REPAIR	07/31/19	\$467.06	\$467.06	10-20-63060	PUBLIC WORKS-MATE	\$0.00	(\$40,319.00)
JULY 31 2019					<b>\$467.06</b>					
					<b>\$467.06</b>					

**Total PUBLIC WORKS**

**Total Bills To Pay:**

**\$1,541.30**

RECYCLING SCHEDULE, Powassan Community Events, Powassan Events

Day	4	5	6	7	8	9	10
Sun		<p><b>SOUTH HIMSWORTH RECYCLING</b> 7 pm - Fire Department</p>	<p>7 pm - Council</p>	<p>9 am - GAP Golfing 6 pm - Beerfest 7 pm - RECREATION COMMITTEE</p>	<p>6 pm - Family Peer Support</p>	<p><b>POWASSAN RECYCLING</b></p>	
	11	12	13	14	15	16	17
		<p><b>TROUT CREEK RECYCLING @</b></p>	<p>6 pm - Committe Meeting - Kim</p>	<p>7 pm - TCCCB @ TOCC</p>			
	18	19	20	21	22	23	24
		<p><b>SOUTH HIMSWORTH RECYCLING</b> 7 pm - Fire Department</p>	<p>1 pm - Science North 6 pm - PUBLIC WORKS 7 pm - Council @ 250 Clark St.</p>	<p>5:30 pm - Conservation Authority</p>		<p>Trout Creek Fair Outdoor movie <b>POWASSAN RECYCLING</b></p>	
	25	26	27	28	29	30	31
	<p>Trout Creek Fair</p>	<p><b>TROUT CREEK RECYCLING @</b></p>	<p>9:30 am - Wellness Clinic @</p>			<p>Powassan Fall Fair Smoke n' Spurs</p>	